

# LANGHAM NEIGHBOURHOOD PLAN GROUP

## MINUTES

### Meeting 39

Date	Tuesday 26 <sup>th</sup> April 2016
Time	6.45 pm
	Main Hall, Langham Village Hall
Present	Tim Maskell (Chair), Pat Lee, Gail Palmer, Brenda Palmer, Alex Marshall, Penny Viner (Minutes), Jennifer Maskell
Apologies/not present	Richard Dilworth, Caroline Webb

1.	<b>Welcome and apologies</b> Apologies were received from Richard and Caroline
2	<b>Minutes</b> The draft Minutes of the previous meeting on 21.03.16 were approved by those present. Pat will now remove the word 'draft' from the Website copy. <b>Action: Pat.</b>
3.	<b>Matters Arising (that are not on the agenda)</b> All Action points from the previous meeting have been carried out.
4 and 5	<b>Update on RCC meeting and SEA Report – what's done and what needs to be done</b> Meeting outcome as reported in Pat's email of .21.04.06, already circulated. Generally agreed that the meeting had been positive, and it had been confirmed by David Troy that an SEA is definitely required because the NP encompasses land not previously assessed by RCC. Pat is now working to re-organise material already completed so as to meet RCC's requirement for an SEA, which will also need the addition of an introductory paragraph and a conclusion. <b>Action: Pat</b>
6.	<b>Signing off the latest version of the NP</b> The final NP is on the website, and its official signing off was proposed by Pat, seconded by Brenda, and approved by all present. Noted that David Troy described the plan as an 'extremely robust' document. Also noted that Mr Troy has said that the bypass could not be presented as a policy, but could be a proposal. Pat will advise Richard and ask him to let his team know – and will also advise those at the Parish Meeting on May 17th. <b>Action: Pat</b>  Pat will ensure that the NP is on the agenda of the PC meeting on 25 <sup>th</sup> May and will propose its acceptance, seconded by Brenda. <b>Action: Pat</b>  The plan, once signed off, should be dated and marked as 'final'. <b>Action: Pat</b>

	Pat will write to Oliver Hemsley, asking him to ensure the plan is on the RCC Cabinet Agenda for their meeting on June 21 <sup>st</sup> . <b>Action: Pat</b>
<b>7</b>	<b>Project Plan and Next Steps</b> Pat explained the dates and timings of the Project Plan (already circulated with her email of 21.04.16).
<b>8</b>	<b>Community Governance Review – agree action</b> Langham PC has written to RCC to say that there should be no question of Barleythorpe being incorporated into Oakham NP, and its existing boundaries/status should be maintained. Agreed that Tim Maskell should send the letter that he has drafted on behalf of the Steering Group, which carries the same message, and should copy in the Parish Council and Peter Welton of Barleythorpe. <b>Action: Tim</b>
<b>9.</b>	<b>Parish Meeting</b> 17th May. Agreed the Steering Group should tell those present at the meeting about the Project Plan and its timings, the bypass issue, and should point out the proposals in the Plan that the Parish Council should implement.  Noted that there was only one response, from the History Group, to Tim's article in the Langham News, and it was agreed that the matter should be raised again at the Parish Meeting.
<b>10</b>	<b>AOB</b> Tim will put an article about the progress of the NP in the next edition of the Langham News – copy date May 9 <sup>th</sup> . <b>Action: Tim</b>
<b>10</b>	<b>Date of next meeting</b> Monday, May 16 <sup>th</sup> at 6.45 pm in the Village Hall to consider the SEA doc and Consultation responses. Chairman: Tim. Minutes: Penny. Penny to book the Hall. <b>Action: PV</b>