

LANGHAM NEIGHBOURHOOD PLAN GROUP

MINUTES

Meeting 38

Date	Monday 21st March 2016
Time	6,45 pm
	Ruddle Room, Langham Village Hall
Present	Gail Palmer (Chair), Pat Lee (PL), Tim Maskell, Brenda Palmer (until 8 pm), Alex Marshall, Penny Viner (Minutes), Jennifer Maskell
Apologies/not present	Richard Dilworth, Caroline Webb

1.	<p>Welcome and apologies Apologies were received from Richard and Caroline</p>
2	<p>Review Minutes 21.01.16, It was noted that there were some minor discrepancies between the copy of the Minutes of the last meeting on 17.02.16 circulated by email, and that posted to the website. The correct copy of the Minutes was identified, agreed by those present and signed by the Chairman. In future the Minutes will be clearly marked as 'Draft' until agreed and signed by the Chairman.</p>
3.	<p>Matters Arising (that are not on the agenda)</p> <ul style="list-style-type: none"> - The Steering Group has sent a letter to Ivan, thanking him for his valued input to the Neighbourhood Plan. - The Housing and Renewal Group met on 07.03.16. - The text of the NP has been amended as regards EU legislation. - Rosemary Wright's (RW) comments have been incorporated into the NP. - Barleythorpe/ Designation of Neighbourhood Area for Proposed Oakham Town Neighbourhood Plan: Tim has responded to the Consultation and has also written an article for the Langham News.
4.	<p>Update on housing numbers in Plan (H & R team) Those present checked and approved SD1 and SD4, as well as the Main Document, where amendments had been made by the H & R team (+ RW amendments). Pat will make two further amendments, - namely the substitution of the word 'supports', as opposed to 'requires' in relation to Policies HR1b and 3b of the Plan.</p> <p style="text-align: right;">Action: Pat</p> <p>It was noted that 4a and Rosemary's amendments to SD8 and 9 remain to be done.</p> <p style="text-align: right;">Action: Pat</p> <p>A copy of the H & R Team Minutes has been sent to the Parish Council.</p> <p>.</p>

<p>5.</p>	<p>Update on SD6, Cultural Heritage In Caroline's absence, Pat explained the current status of the document which now includes listed buildings, maps, archaeological finds, etc., Views to be protected need to be added, and pictures. Historic houses need to be cross-referenced to the relevant map. Pat will do this and ask members of the Steering Group to check it before finally passing it to Caroline for checking. The target date for completing is two weeks.</p> <p style="text-align: right;">Action: Pat, Caroline</p> <p>The Village History Group were warmly thanked for the impressive amount of work that they have put into the document.</p>
<p>6.</p>	<p>Update on SEA Brenda read an email just received from Colin Wilkinson. Further question marks have been put against why the need for an SEA by Mr Wilkinson – and Sharon Baker of RCC has offered to work with us on producing a high level SEA as required by Historic England. Pat will continue to write the SEA in draft, then will arrange a meeting with Sharon Baker and David Troy to go through the document to ensure its suitability. With a target date of 5th April, Pat will write to Sharon asap to explain this approach, will then send the relevant documents once written in draft (giving 2 weeks for RCC to read the document), and arrange a meeting with 3 of the SG around April 20th. She will copy in Oliver Hemsley.</p> <p style="text-align: right;">Action: Pat</p>
<p>7.</p>	<p>Project Plan Agreed that it should be possible to meet a new target date of end of May 2016 for the completion of the Plan. Noted that the SEA does not need to go to all the Agencies – but will be advised by RCC.</p> <p>Final versions of all documents relating to the LNP (excluding SEA) will be given to all members of Langham Parish Council (by April 5th latest) to read. Langham Parish Council will have 4 – 5 weeks to read the documents and ask any questions they may have (personally, not via e-mail). The expectation is that they will sign off the Plan on May 24th. It was agreed that a suggestion to LPC should be made whereby a letter from LPC, signed by Peter Duncan as a result of a full LPC vote, and used as an introduction to the LNP might be a good way of showing LPC support. Pat to suggest this to LPC and check who on the Council will need hard copy of all the documents as oppose to electronic version.</p> <p style="text-align: right;">Action: Pat</p>
<p>8</p>	<p>Funding – where we stand. Pat said that if more funding were to be needed for an SEA, it would mean closing down the current funding and the preparation of a report. However, she noted that further funding may not now be needed as we are not paying for an SEA consultant. The budget will need to be closed down at the end of the project – which could be early 2017.</p>

<p>9</p>	<p>AOB</p> <ul style="list-style-type: none"> - Barleythorpe: the consultation closed on March 9th, and David Troy said RCC will give a response by April 29th. It was noted that it should be made clear to RCC that there should be no question of moving parish boundaries, and that Langham Parish Council should also express their concern over this issue. Tim agreed to monitor the developing situation closely. <p style="text-align: right; color: red;">Action: Tim</p> <ul style="list-style-type: none"> - The election of Alex Marshall, Jennifer Maskell and Penny Viner as full members of the Steering Group was proposed by Gail, seconded by Tim and approved by all present.
<p>10</p>	<p>Date of next meeting</p> <p>Tuesday, April 26th at 6.45 pm in the Village Hall. Chairman: Tim. Minutes: Penny. Pat to book the Hall.</p>