

Minutes of Langham Parish Council Meeting held on 27th January 2009

Attendance

Cllr R Hosmer Chair
Cllr G Kirk
Cllr R Wright
Cllr Bailey
Cllr J Higgins
Cllr F Mitchell
Cllr A Pickard
Cllr H Crouch
Cllr P Duncan
Cnty Cllr N Wainwright

1. Apologies

None

2. Declarations of Interest

Cllr F Mitchell stated his written objection to Gates Garden Centre planning application.

3. Minutes of meeting held on 25 November 2008

Page 460 12b – With respect to the bus shelter opposite Ashwell Prison it was Cllr Higgins who pointed out lack of all round vision in this design and not Cllr Hosmer as stated.

Page 454 4b – Cllr Nick Wainwright had advised that the selection process for a permanent travellers site was going before Cabinet on 2nd December.

Minutes were signed as correct.

4. Matters Arising Therefrom

- a) Fiona Tylecote was welcomed to the meeting. Her appointment as Parish Clerk was agreed at a salary of £8.595 per hour for a 5 hour week, initially for a 6 month probationary period.

Cllr Kirk
Cllr Mitchell

- b) Christmas Tree Festival – congratulation to Cllr's Wright, Higgins, Pickard and Crouch for the successful tree entry. Special thanks were given to Cllr Crouch for the quality of the tree, which caused much interest.

- c) Pete Burdett has repaired the slide on the playground at a cost of £299. He suggests the posts are treated in the summer to prevent further rot.

- d) Village Sign – Cllr Kirk raised the possibility of a wooden sign within the village. Cllr Wright stated this was discussed for the millennium at the Parish meeting but was opposed. Cnty Cllr Wainwright advised RCC might achieve a favourable quote. Cllr Hosmer is to investigate costs.
- e) Cllr Wright queried the amount held on deposit. Following advise from LRAPLC, there is no upper limit, but it is good practise to identify how this amount will be utilised. It is suggested a percentage of precept is identified as contingency.

5. Correspondence

- a) Model Publication Scheme - we are required to produce a statement identifying documents that are available for public scrutiny and at what cost to the public. This will be posted on Notice boards and the website. The statement was accepted.
- b) Langham Village Hall are requesting a Parish Council representative for the committee. At present we receive minutes after each meeting that are reported to the council meeting, this method has proved sufficient.
- c) Rutland County Council have advised of temporary closure of Burley Road for repairs within the next 18 months.
- d) Ahman Mehra was unable to attend this meeting but will be invited to March meeting.
- e) Rutland County Council School Admissions arrangements consultation runs until 27th February 2009. A poster is to be displayed on notice board.
- f) An invitation to enter the Best Kept Village competition was rejected.
- g) Several enquires have been received from gardening contractors regarding the up keep of the village. The meeting were in agreement that Glynn Hubbard does a superb job. His re-appointment will be discussed at next meeting.
- h) War evacuees who stayed in Langham are planning a reunion in the village for September. Clerk to contact John Carter and the School to discuss.

6. Finance

The report was explained, the bank account balance is £5,600 with payments for January totalling £552.88. Cllr Duncan noted the budgeted income column does not add up, Clerk apologies for error.

Finance was accepted.

	2008-09	Year to date:			Current ⁵ period:		
	Budget	Budget	Actual	Variance	Budget	Actual	Variance
INCOME							
Precept:	16,000.00	16,000.00	16,000.00				
Grass Cutting:	1,000.00	833.33		-833.33			
Street Lights:	700.00	700.00	1,228.92	528.92		14.03	14.03
Burial Ground:			431.00	431.00		66.00	66.00
Admin fees:			40.00	40.00			
Insurance:							
Sundries:							
Interest:			73.69	73.69			
VAT:	1,000.00	833.33	897.86	64.53			
TOTAL:	18,700.00	15,583.33	18,671.47	3,088.14	3,116.67	80.03	-3,036.64
EXPENSES:							
Clerk's Salary:	2,400.00	2,000.00	1,735.56	264.44	400.00	390.00	10.00
Clerk's Expenses:	150.00	125.00	61.32	63.68	25.00		25.00
Street Lights:	4,230.00	3,525.00	3,120.54	404.46	705.00	201.78	503.22
Burial Ground RCC:	600.00	500.00	910.00	-410.00	100.00	220.00	-120.00
Grounds & Open Space:	7,100.00	5,916.67	5,211.98	704.69	1,183.33	1,847.00	-663.67
Insurance:	1,000.00	833.33	1,028.06	-194.73	166.67		166.67
Admin:			408.72	-408.72			
Sundries:	500.00	416.67	2.24	414.43	83.33	2.24	81.09
Recreation Ground:	850.00	708.33	312.00	396.33	141.67	262.00	-120.33
Grants:	1,700.00	1,416.67	1,075.00	341.67	283.33		283.33
Bus Shelter:							
Audit:	150.00	125.00	135.00	-10.00	25.00		25.00
Subscriptions:	400.00	333.33	302.37	30.96	66.67		66.67
Hall Rental:	120.00	100.00	76.50	23.50	20.00	13.00	7.00
Chairmans Fund:	100.00	83.33	20.00	63.33	16.67	20.00	-3.33
Contingency:							
Post Office:							
VAT:			572.03	-572.03		59.50	-59.50
TOTAL:	19,300.00	16,083.33	14,971.32	1,112.01	3,216.67	3,015.52	201.15

OVERALL SURPLUS/DEFICIT -600.00 -500.00 3,700.15 4,200.15 -100.00 -2,935.49 -2,835.49

Current a/c: at 1
Apr 07: 1,983.45
Deposit a/c: at 1 8,544.25

Apr 07:		
Opening balance:	<u> </u>	10,527.70
Income to date:	18,671.47	
Expenditure to date:	14,971.32	
Surplus/deficit to date:	<u> </u>	3,700.15
Bank balance at 18th Nov 08:	<u> </u>	<u>14,227.85</u>

(Current: £8,176.30 Deposit: £8,611.03)

Invoices from this period to be authorised this month:

Salary:	195.00
Grass Cutting	705.00

900.00

7. Planning

Clerk advised the report does not include plans received for last week, due to computer problem.

Gates Garden Centre planning application – The Parish Council planning committee together with Cllr Mitchell, Cllr Hosmer, Cnty Cllr Wainwright had met on 22nd January to discuss this application. Cllr Mitchell presented a written report assessing the impact to the village of this development. The meeting was in agreement that the increase in traffic through the village and along Cold Overton Road would be detrimental to the community. 15 jobs will be created by this 40% increase in floor space but the increase in travel along country lanes was deemed excessive. The Parish Council will object on highways grounds.

Date	Ref No	Address	Proposal
GRANTED			
7-Apr-2008	CAT/2008/0295/NT	Green Cottage 33 Church Street	Work to Ash
8-Apr-2008	LBA/2008/0274/CC	The Old Hall	Restoration of Roof and Wall
	CAT/2008/0305/NT	14 Ranksborough Drive	Fell Mountain Ash
15-Apr-2008	LBA/2008/0276/CC	The Old Hall	Access and drive to hall grounds, Burley Road
	Ful/2008/0275/CC Plans revised	The Old Hall	Access and drive to hall grounds, Burley Road
	FUL/2008/0275	The Old Hall	Revised details
	FUL/2008/0314/JR	4 Kennel Cottages	Single Storey Extension
25-Apr-2008	CAT/2008/0361/NT	26 Melton Road	Fell Leylandii
	FUL/2008/0352/NT	Manor Farm	Shed
12/05/2008	CAT/2008/0422/NT	Steels Cottage, 40 Church Street	Fell 2 Leylandii and 1 Maple.
20-May-2008	CAT/2008/0460/NT	17 Well Street	Remove 6 conifers
28-May-2008	FUL/2008/0440/JR	7 The Glade, Ranksborough	Conservatory
20-May-2008	FUL/2008/0325/JR	57 Manor Lane	UPVC Windows
2-Jun-2008	CAT/2008/0481/NT	42 Burley Road	Fell Silver Birch
24-Jun-2008	CAT/2008/0508/NT	5 The Rookery	Fell 3 Conifers 1 Norway Spruce

	CAT/2008/0539/NT	4 The Rookery	Fell 4 Conifers
1-Jul-2008	FUL/2008/0519/MW	6 Briggins Walk	Replacement Windows
	FUL/2008/0546/JR	Langham C of E Primary School	External Canopy
4-Jul-2008	FUL/2008/0567/JR	19 Lonsborough Gardens	Conservatory
	FUL/2008/0568/JR	10 Lonsborough Gardens	Conservatory
8-Jul-2008	CAT/2008/0575/NT	Langham Baptist Church	Removal of deadwood and crown raise
	FUL/2008/0577/JR	Hubbards Lodge	Extension, porch and garage
19-Aug-2008	FUL/2008/0577/JR	Hubbards Lodge	Revised details
15-Jul-2008	FUL/2008/0604/JR	Deals Cottage 59 Church Street	Extension
22-Jul-2008	CAT/2008/0610/NT	Land to rear of 3 & 5 Ruddle Way	Remove branch and crown lift, Beech Tree
	CAT/2008/0630/NT	Langham House, 11 Church Street	Prune 4 Yews
29-Jul-2008	LBA/2008/0632/MW	34 Well Street	Conversion of outbuildings to Annex, various extensions and replacements.
	FUL/2008/0633/MW	34 Well Street	Conversion of outbuildings to Annex, various extensions and replacements.
28-Jul-2008	FUI/2008/0658/NT	Langham C of E Primary School	Metal stroage shed
6-Aug-2008	CAC/2008/0666/NT	Langham C of E Primary School	Demolish Shed
6-Aug-2008	CAT/2008/0662/NT	The Old Bakehouse, 11 Melton Road.	Fell flowering cherry
2-Sep-2008	CAT/2008/0753/NT	17 Well Street	Fell Pear and Sycamore
8-Sep-2008	LBA/2008/0723/DT R	The Old Hall	Internal Layout
09-009-08	LBA/2008/0722/DT R	The Old Hall	Restoration of Windows and Doors
24-Sep-2008	CAT/2008/08458/A PB	Reduce Magnolia by 30%	28 Church Street
7-Oct-2008	FUL/2008/0881/BL	16 Lowther Close	2 Storey extension & garage
8-Oct-2008	CAT/2008/0868/AP B	18 Well Street	Fell 8 Leylandii
20-Oct-2008	PTA/2008/0928/AP B	Walnut House, manor Lane	Reduce Walnut Tree
20-Oct-2008	CAT/2008/0935/PB	12 Ranksborough Drive	Reduce Norway Spruce, Silver Birch
	CAT/2008/0929/AP	49 Manor Lane	Reduce Ash Tree

	B		
	ADV/2008/0875/NT	Langham Primary School	Flag Pole
REFUSED			
27-May-2008	FUL/2008/0457/NT	3a Jubilee Drive	two Storey dwelling house
9-Jun-2008	FUL/2008/0490/JR	51 Church Street	Porch
13-Aug-2008	FUL/2008/0484/NT	Rutland Polo Club	Retrospective application for permanent siting of portacabin
	FUL/2008/0669/NT	Land rear of 11 Bridge Street	2 storey dwellinghouse
24-Nov-2008	FUL/2008/1001/AP B	20 Ashwell Road	Replace fence
WITHDRAWN			
	FUL/2008/0691/NH	Rutland Garden Centre	Change of use to relocate polytunnels
	FUL/2008/0699/BL	Rutland Garden Centre	Retrospective change of use from agricultural to seasonal
UNDECIDED			
1-May-2008	FUL/2008/0208/Dh	Rutland Garden Centre	Retrospective change of use
19-Aug-2008	FUL/2008/0693/NH	Rutland Garden Centre	Retrospective Application for retail with storage over.
	FUL/2008/0692/NH	Rutland Garden Centre	Erection of retail building
	FUL/2008/0698/BL	Rutland Garden Centre	Retrospective change of use
17-Sep-2008	FUL/2008/0770/BL	Rutland Garden Centre	Sandwich bar
	FUL/2008/0804/NT	24 Kimball Close, Ashwell	2 Storey extension
8-Dec-2008	LBA/2008/1045/AP B	Cotton Cottage	Single Storey Extension
	FUL/2008/1044/AP B	Cotton Cottage	Single Storey Extension
	CAT/2008/1061/AP B	63 Church Street	Fell Eucalyptus and crown Ash
16-Dec-2008	FUL/2008/1057/NT	Rear of 11 Bridge Street	2 Storey House

8. Report from any Sub Committees

The planning committee had met on 22 January as reported above.

9. Report from, Meetings Attended on Council behalf.

- a) Cllr Hosmer attended the Police consultation event. The funding received from Government was explained, Leicestershire also finance the policing of East Midlands Airport. Community policing was still the priority and support was expressed for Insp Sarah Cox, who is leaving Rutland in February.
- b) Cllr Hosmer also attended Rutland County Council budget consultation. 58 people attended a lively debate. Cnty Cllr Wainwright stated the feedback is used by RCC when setting the annual budgets. RCC debate budget on 14th February.
- c) Cllr Higgins attended the Parish Council Forum in December. She requested Cllr Kirk, who sits on the Working Group, to report back to this group regarding the recording of minutes. They only show the parish briefing part of the forum not any actual forum discussion. Also the Standards Committee are requesting parish representatives but the minutes from this meeting are so long and laborious that no offers were received. Cllr Higgins suggested this committee needs updating. Minutes of forum are to be circulated.
- d) Cllr Pickard was scheduled to attend the Rutland Community Spirit event in December but work commitments prevented this. He offered his apologies to Sue Renton who is to forward a written update on the project.

10. Street Lighting - Manor Lane and Bridge Street.

There are 5 columns that need replacing in the village in total, 2 on Manor Lane, 1 on Bridge Street and 2 on Grange Close. It was put forward that we have funds to complete all 5, each column will cost £689 plus VAT. The Clerk is to investigate the possibility of a discount.

Cllr Pickard
Cllr Mitchell

11. Items for Next meeting

Highways invite Ahman Mehra
School and Community invite Mrs Lord – Clerk and Cllr Pickard to discuss
Village Sign
Mowing Contract

12. Date of Net Meeting

31st March 2009
Parish Meeting date 21st May 2009

13. Any Other Business

- a) Cllr Wright queried the repair of the Village Pump. Cllr Hosmer has the handle which needs recasting, the water is no longer running through the well. Cllr Duncan can re do in stainless steel if sketches provided. To investigate costs for recasting with Blacksmith in Uppingham.
- b) Cllr Wright raised the point of residents not knowing the councillors and whether photos should be placed on notice board. Cllr Crouch suggested taking photos and preparing a sheet. No final decision was made.
- c) Cllr Higgins was concerned with the rubbish collecting around the hedges at Zetland Plants and the state of the verges from parking cars. Cllr Hosmer said he would talk to Jerry Burton.
- d) Cllr Kirk highlighted the waste of time the Freedom of Information document had caused, not only was the information provided by government confusing it was also a considerable size. Clerk stated it had taken some time to decipher before the short half page statement was prepared.
- e) Cllr Kirk is to write the Langham News article for March, which should include the Parish Meeting date.
- f) Cnty Cllr Wainwright provided an update on the traveller site. Sue Hall, county planning enforcement officer, visits the site weekly and has developed a good relationship with the 23 residents. There has been no change to numbers on the site and she can confirm they do pay council tax.
- g) Playground inspections as follows – March Cllr Mitchell.

Meeting closed at 9.35pm

Minutes of Langham Parish Council Meeting held on 31 March 2009

Attendance

Cllr R Hosmer Chair
Cllr G Kirk
Cllr R Wright
Cllr R Bailey
Cllr J Higgins
Cllr A Pickard
Cllr H Crouch

The outgoing clerk Alex Wilby also attended the meeting.

1. Apologies

Cllr F Mitchell, Cllr P Duncan, Cnty Cllr N Wainwright

2. Declarations of Interest

There were no declarations of interest.

3. Minutes of meeting held on 27 January 2009

Cllr Higgins advised that changes to previous minutes should stand independent of the minutes themselves and should not require a reader to refer back to previous minutes.

Cllr Higgins suggest that council seeks to clarify what is under minute 3 item 1.

The Minutes were signed as correct.

Proposed Cllr Kirk
Seconded Cllr Pickard

4. Matters Arising

1. Handover to New Clerk

Cllr Wright commented that she felt there had been a lack of communication over the resignation of the previous clerk, the appointment of the new clerk and the handover between clerks. Cllr Hosmer apologised for any upset caused, but felt that the council had been kept informed. Cllr Crouch and Cllr Kirk declared they were both happy with the process. Alex Wilby advised that the new clerk was introduced at the Parish Council meeting a week after appointment.

2. Village pump

Cllr Hosmer advised that the handle has been repaired by Spence of Uppingham at a cost of £63, it has not been recast.

In addition the surround has been painted by Ray Lewis to give added protection. He also painted seats on main road and in playing field.

Cllr Higgins suggested that the history group should be informed of this work. Cllr Wright to inform the Chair of the history group to pass on to Mike Frisby.

RW

RH

Cllr Hosmer also advised that new leather is required at bottom of pump.

3. Street lighting

The 5 old lamp posts have now been replaced at a cost of £3100. The price was negotiated down from £3500 by Alex Wilby

4. Village sign

The prospect of a village sign was discussed briefly. At the previous meeting Cllr Wainwright had agreed to look into this. Clerk to remind him

FT

5. Evacuees reunion

Alex Wilby informed the meeting that this is to take place on the weekend of 12/13 September. The visitors will stay at the Noel Arms and visit the village show. It was understood that Gill Frisby has provisionally booked the village hall for a get together. It was felt that a presence of villagers and councillors would be a nice gesture. Cllr Bailey advised that bells could be rung to celebrate the visit.

AW

Alex Wilby to speak to Jill Frisby to see how plans are progressing and to understand what input is needed by the council.

5. Correspondence

Cllr Hosmer presented a letter from the solicitor in answer to the council query regarding the land on corner of Church St and the east side of Church St.

The solicitors advised that if council can supply copies of the land registration then the Land Registry will consider application. These documents need to be looked for in archives. Clerk and Councillor Hosmer to search for documents.

RH
FT

The solicitors advised that maintenance alone does not prove title. Cllr Kirk reminded council that when the land registration act was passed it was well advertised that if land not claimed then title would pass to the parish council.

Cllr Kirk to speak to County Footpath people

GK

Council advised that they do have a copy of registry title for allotment area, playing field and wildlife area.

Cllr Hosmer advised that Tim Frisby had been in touch regarding the siting of a cardiac arrest machines in the village and training selected persons to be able to use such a device. Cllr Hosmer advised that not much training is required and proposed that he circulate the related document. Council felt that in theory it was a very good idea, however Cllr Higgins highlighted that the logistics of storing the machine would need to be discussed. Storage and access to be added to agenda of next meeting.

Cllr Hosmer asked if council wants a copy of electoral list – council felt they did. Clerk to supply a written request to county council.

FT

Cllr Hosmer highlighted that there would be road closures for the forthcoming cycle race. Clerk to post on parish noticeboard.

FT

Cllr Hosmer informed council of the upcoming County Thanksgiving service on Sunday 26th April and asked if anyone could attend. Cllr Higgins able to represent council. Clerk to send a letter of acceptance

JH
FT

Cllr Hosmer reminded council that the Rutland Funding Fair takes place on 1st April at VAR.

6. Finance

The finance report was circulated and explained. The cash balance at the end of the period £9837.51

Clerk advised that position at the end of year showed a small adverse variance of £756.66 due mainly to the decision to replace 5 street lamps rather than the budgeted 3.

Clerk also commented that the accounts showed the grass cutting allowance had not been received. Clerk to contact Accounts at Rutland CC FT to investigate.

The finance report was accepted.

Proposed Cllr Higgins
Seconded Cllr Crouch

The following subscriptions were discussed and agreed

CPRE (Campaign to Protect Rural England) £29

Proposed Cllr Kirk
Seconded Cllr Wright

RCC (Rural Community Council) £40

Proposed Cllr Higgins
Seconded Cllr Kirk

Ordnance survey £62.96

Proposed Cllr Kirk
Seconded Cllr Pickard

It was decided that the subscription for Playing Fields Association would not be continued.

Proposed Cllr Higgins
Seconded Cllr Crouch

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Accounts at end of period 6

	2008-09	Year to date:		Current period: 6			
	Budget	Budget	Actual	Variance	Budget	Actual	Variance
INCOME							
Precept:	16,000.00	16,000.00	16,000.00				
Grass Cutting:	1,000.00	1,000.00		-1,000.00			
Street Lights:	700.00	700.00	1,228.92	528.92			
Burial Ground:			1,126.00	1,126.00		695.00	695.00
Admin fees:			40.00	40.00			
Insurance:							
Sundries:							
Interest:			73.69	73.69			
VAT:	1,000.00	1,000.00	897.86	-102.14			
TOTAL:	18,700.00	18,700.00	19,366.47	666.47		695.00	695.00
EXPENSES:							
Clerk's Salary:	2,400.00	2,400.00	2,354.54	45.46	400.00	618.98	-218.98
Clerk's Expenses:	150.00	150.00	132.66	17.34	25.00	71.34	-46.34
Street Lights:	4,230.00	4,230.00	6,445.79	-2,215.79	705.00	3,325.25	-2,620.25
Burial Ground RCC:	600.00	600.00	948.80	-348.80	100.00	38.80	61.20
Grounds & Open Space:	7,100.00	7,100.00	5,406.98	1,693.02	1,183.33	195.00	988.33
Insurance:	1,000.00	1,000.00	1,028.06	-28.06	166.67		166.67
Admin:			386.86	-386.86		-21.86	21.86
Sundries:	500.00	500.00	24.10	475.90	83.33	21.86	61.47
Recreation Ground:	850.00	850.00	572.00	278.00	141.67	260.00	-118.33
Grants:	1,700.00	1,700.00	1,075.00	625.00	283.33		283.33
Bus Shelter:							
Audit:	150.00	150.00	135.00	15.00	25.00		25.00
Subscriptions:	400.00	400.00	302.37	97.63	66.67		66.67
Hall Rental:	120.00	120.00	76.50	43.50	20.00		20.00
Chairmans Fund:	100.00	100.00	20.00	80.00	16.67		16.67
Contingency:							
Post Office:							
VAT:			1,148.00	-1,148.00		575.97	-575.97
TOTAL:	19,300.00	19,300.00	20,056.66	-756.66	3,216.67	5,085.34	-1,868.67
OVERALL SURPLUS/DEFICIT:	-600.00	-600.00	-690.19	-90.19	-3,216.67	-4,390.34	-1,173.67

Current a/c: at 1 Apr 08: 1,983.45

Deposit a/c: at 1 Apr 08: 8,544.25

Opening balance: 10,527.70

Income to date: 19,366.47

Expenditure to date: 20,056.66

Surplus/deficit to date: -690.19

Bank balance at 31 March 08: 9,837.51

(Current: £1,226.48

Deposit: £8,611.03)

7. Planning

1. Gates nurseries.

Cllr Hosmer advised that he had submitted a letter to Melton B.C. planning dept explaining the Parish Councils opinion on the planned development.

Cllr Higgins stated that she felt the council had strengthened it's argument by focussing only on what impacts Langham village itself. Cllr Higgins commented that the final written objection was well written.

Councillor Mitchell had sent a note advising that he had attended the planning meeting. He advised that 2 parties spoke against and 1 in favour. The decision was deferred pending the Local Planning Authority (LPA) undertaking it's own Traffic Impact Analysis(TIA) and Retail Impact Analysis(RIA). This analysis expected to take a couple of months.

2. The Shed on Manor Lane

Cllr Wright commented that she had received a number of calls from local residents regarding this proposal and that she was uncomfortable discussing these when she was not sure what had been submitted to the planning department. Clerk agreed to forward the final planning wording on to Cllr Wright when submitted.

Cllr Crouch pointed out that if residents were informed in advance of council opinion then this may impact the action that they then take. Council felt that all queries should be forwarded to the clerk.

3. Porch 51 Church St

Cllr Hosmer advised that this application has been passed.

Cllr Hosmer advised that he has spoken to the Solicitors relating to this proposal. They have advised that there is no clear ownership and that it is a land Registry Issue but they gave no clear guidance on next steps.

Cllr Wright asked if council could get legal advice from someone else Clerk to contact Mr Pook the RCC solicitor

Cllr Kirk asked why planning had been passed given this information.

Cllr Hosmer advised that you do not need to own land to put in planning application.

Clerk to pass recent planning application to Tony Gowtage, Solicitor.

Cllr Higgins suggested that we request that the Solicitors write a letter to Mr Abel-Smith

Cllr Higgins suggested that letter should also be sent to Rutland CC commenting on our anger.

Council was advised that to progress any further evidence of title is required.

Cllr Kirk advised that a few years ago some of the land was sold for a Sub-station and that perhaps title deeds had been around at that time.

Alex Wilby suggested looking in the archives for this information.

Cllr Hosmer and Clerk to look for this information

FT

RH
FT

Planning Report - March 2009

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8-Jul-2008	CAT/2008/0575/NT	Langham Baptist Church	Removal of deadwood and crown raise
	FUL/2008/0577/JR	Hubbards Lodge	Extension, porch and garage
19-Aug-2008	FUL/2008/0577/JR	Hubbards Lodge	Revised details
15-Jul-2008	FUL/2008/0604/JR	Deals Cottage 59 Church Street	Extension

22-Jul-2008	CAT/2008/0610/NT	Land to rear of 3 & 5 Ruddle Way	Remove branch and crown lift, Beech Tree
	CAT/2008/0630/NT	Langham House, 11 Church Street	Prune 4 Yews
29-Jul-2008	LBA/2008/0632/MW	34 Well Street	Conversion of outbuildings to Annex, various extensions and replacements.
	FUL/2008/0633/MW	34 Well Street	Conversion of outbuildings to Annex, various extensions and replacements.
28-Jul-2008	FUI/2008/0658/NT	Langham C of E Primary School	Metal stroage shed
6-Aug-2008	CAC/2008/0666/NT	Langham C of E Primary School	Demolish Shed
6-Aug-2008	CAT/2008/0662/NT	The Old Bakehouse, 11 Melton Road.	Fell flowering cherry
2-Sep-2008	CAT/2008/0753/NT	17 Well Street	Fell Pear and Sycamore
8-Sep-2008	LBA/2008/0723/DTR	The Old Hall	Internal Layout
09-09-08	LBA/2008/0722/DTR	The Old Hall	Restoration of Windows and Doors
24-Sep-2008	CAT/2008/08458/APB	Reduce Magnolia by 30%	28 Church Street
7-Oct-2008	FUL/2008/0881/BL	16 Lowther Close	2 Storey extension & garage
8-Oct-2008	CAT/2008/0868/APB	18 Well Street	Fell 8 Leylandii
20-Oct-2008	PTA/2008/0928/APB	Walnut House, manor Lane	Reduce Walnut Tree
20-Oct-2008	CAT/2008/0935/PB	12 Ranksborough Drive	Reduce Norway Spruce, Silver Birch
	CAT/2008/0929/APB	49 Manor Lane	Reduce Ash Tree
	ADV/2008/0875/NT	Langham Primary School	Flag Pole
8-Dec-2008	LBA/2008/1045/APB	Cotton Cottage	Single Storey Extension
	FUL/2008/1044/APB	Cotton Cottage	Single Storey Extension
	CAT/2008/1061/APB	63 Church Street	Fell Eucalyptus and crown Ash
16-Dec-2008	FUL/2008/1057/NT	Rear of 11 Bridge Street	2 Storey House
26-Jan-2009	LBA/2009/0020/APB	Windsor Lodge, Church Street	Install gas Meter
	FUL/2009/0028/APB	Brooke Cottage, 51 Church Street	Porch
18-Feb-2009	CAT/2009/0093/APB	24 Church Street	Felling of 1 apple tree
	REFUSED		
27-May-2008	FUL/2008/0457/NT	3a Jubilee Drive	two Storey dwelling house
9-Jun-2008	FUL/2008/0490/JR	51 Church Street	Porch
13-Aug-2008	FUL/2008/0484/NT	Rutland Polo Club	Retrospective application for permanent siting of portacabin
	FUL/2008/0669/NT	Land rear of 11 Bridge Street	2 storey dwellinghouse
24-Nov-2008	FUL/2008/1001/APB	20 Ashwell Road	Replace fence
	WITHDRAWN		
	FUL/2008/0691/NH	Rutland Garden Centre	Change of use to relocate polytunnels
	FUL/2008/0699/BL	Rutland Garden Centre	Retrospective change of use from agricultural to seasonal
	UNDECIDED		
1-May-2008	FUL/2008/0208/Dh	Rutland Garden Centre	Retrospective change of use
19-Aug-2008	FUL/2008/0693/NH	Rutland Garden Centre	Retrospective Application for retail with storage over.
	FUL/2008/0692/NH	Rutland Garden Centre	Erection of retail building
	FUL/2008/0698/BL	Rutland Garden Centre	Retrospective change of use
17-Sep-2008	FUL/2008/0770/BL	Rutland Garden Centre	Sandwich bar
	FUL/2008/0804/NT	24 Kimball Close, Ashwell	2 Storey extension
20-Jan-2009	FUL/2009/0014/NT	Rutland Polo Club	Retrospective Club House
	FUL/2008/1069/JM	20 Kimball Close	Stable Block
2-Mar-2009	FUL/2009/0126/NT	Manor Farm , Manor Lane	Erection of general purpose shed (revised)
2-Mar-2009	FUL/2009/0092/JM	Church View, 30 Church Street	2 Storey extension to garage
23-Mar-2009	FUL/2009/0143/APB	6 Melton Road, Langham	Garage frontage chg to brick

8. 1. Report from any Sub Committees
Cllr Hosmer advised that a walk way should be left in the centre of the burial ground to allow access to Reserved graves when needed. Cllr Crouch suggested this had already done. Clerk to draw out next row on sheet to highlight walkway FT
2. Playing field.
Cllr Hosmer enquired as to whether bark for the playing field had arrived. Cllr Crouch agreed to follow up with supplier of choice Giffords in Coventry. HC
Clerk to remind Cllr Crouch the following day. FT
9. Report from, Meetings Attended on Council behalf.
1. Neighbourhood watch – council were advised that there is a New PC Chris Millwood – serving the whole of the north of Rutland
2. Cllr Higgins had attended the Parish Forum meeting held on the 19th March. Minutes to be circulated. Cllr Higgins advised on requirements to reduce CO2 emissions by 80% by 2050 and by 20% by 2020. Cllr Higgins advised that the village hall may be somewhere that could be looked at with respect to insulation. Village Voice has information on grants available. Cllr Higgins also discussed the implementation of rural action seminars with the possibility of villages mentoring one other.
3. Cllr Higgins also highlighted that the current appraisal system of Villages and Towns for sustainability had been discussed and that the system of points needed refining. Cllr Higgins suggested that the council make a list of all retail services in the parish / village. Cllr Wright suggested that better sustainability would bring about more new housing.
4. Cllr Pickard advised that the County Housing stock is to be transferred from county council to Spires for £4m. The transfer to save money and to upgrade stock.
- Cllr Pickard had attended the Rutland Community Spirit meeting. The remit of the group is to identify and give support to vulnerable people. 25 clients. 6 volunteers. Sue Renton the chair had attended a Parish Council meeting last year and volunteered to attend again if felt useful. Cllr Pickard asked if we have such a scheme in Langham. Alex Wilby suggested that a scheme run by Val Paige covers the same needs. Council view was that Langham is already a very caring community with support groups already set up. Council noted Sue's kind offer but decided to put such a further visit on hold.
5. Cllr Wright had attended a meeting with Heritage and Archaeology wardens who had commented on how fortunate Langham is to have such good back up. She advised that training days were available if necessary.

10. Mowing contract
 Cllr Hosmer asked if the council would like to continue to use Glynn Hubbard for the mowing contract at the same rate as last year.
 Proposed Cllr Kirk
 Seconded Cllr Crouch
 Cllr Hosmer to ring to advise. Clerk to write to ask Glynn to start next week. RH
 FT
11. Playing field inspection rota as follows
 April Cllr Hosmer RH
 May Cllr Wright RW
 June Cllr Bailey RB
12. Items for Next meeting
1. Evacuees weekend
 2. Seat on main road opposite travellers site. Concrete deteriorating and too low. Relocate or replace. RH request all to review. ALL
 3. Village sign
 4. Cardiac arrest machine
 5. Dog dirt issues
 6. Extra litter bins
12. Date of next meeting and annual parish meeting
 Parish Meeting date Thursday 21st May 2009
 Tuesday 26th May
- 13 AOB
1. Cllr Wright requested that she continue to receive minutes in hard copy. All councillors to receive hard copies except Cllr Crouch, Cllr Pickard, Cllr Mitchell and Cllr Duncan who would prefer soft copies. FT
 2. Cllr Higgins commented on the planning document 106 Planning Obligations, and the difficulties she has had accessing the Rutland County Council website to find the 106 Planning Obligations. Clerk advised that she has now received a hard copy and will circulate. FT
 3. Cllr Crouch voiced his thanks for consultation responses regarding speeding on Main Street and Cold Overton Road. Advised that PCSO to monitor when available.
 4. The council was advised of a mobile home behind barn at Sharrads Farm. Clerk to contact Sue Hall County Council Enforcement Officer. FT
 5. Cllr Pickard advised that during his playground duty in mid February whole of skate area was found to be covered in shattered glass. Cllr Crouch recommended council to ring police to make them aware. Cllr Hosmer to ring Chris Millwood to report antisocial behaviour. RH
 6. Cllr Pickard commented on the problem of dog mess in the village and asked if any plans for additional signs. Signs up but not sure how to progress. Cllr Crouch advised that there are talking signs available. Council also advised that Parish council can enforce fines

but need to be able to prove the source and this may be costly and time consuming.. Court etc. Cllr Wright suggested another litter bin near the bridge and at the corner of Ashwell Rd and Burley Rd It was agreed that this topic be added to the agenda for the next meeting. RH

7. Cllr Pickard reminded council that he and Alex Wilby are to meet with headmistress Janet Lord to discuss parish council concerns and Cllr Pickard requested advice on what to cover. Cllr Higgins commented that a matter as large as this should not be covered in AOB and should be put on agenda for next meeting. However due to the timing of meeting the council did discuss and agreed the following should be addressed. AP
AW
 - Parking
 - Community interaction most particularly community lunches.
8. Cllr Wright commented that the bus shelter at Ashwell Prison was now in place and looks good AW
9. Langham news – next copy date 11 May. Alex Wilby to provide a brief appraisal of her time as clerk and the responsibilities of the Clerk. FT
10. Cllr Wright requested that her address and email details be removed from the parish noticeboards.

Meeting closed at 9.30pm

Minutes of Langham Parish Council Meeting held on 26th May 2009

Attendance

Cllr R Hosmer Chair
Cllr G Kirk
Cllr R Wright
Cllr R Bailey
Cllr J Higgins
Cllr P Duncan

1. The clerk opened the meeting and Cllr Hosmer was appointed as Chairman.

Proposed Cllr P Duncan
Seconded Cllr J Higgins

2. Apologies

Apologies were received from Cllr A Pickard and Cllr F Mitchell. Cllr F Mitchell was attending a planning meeting regarding Gates Nursery on behalf of the council. Cllr Pickard had got the dates wrong. Chairman to speak to Cllr Pickard regarding non attendance.

3. Declarations of Interest

Cllr R Hosmer, Cllr Ray Bailey, Cllr G Kirk declared an interest in the planning application for bowling green.

4. Minutes of meeting held on 27 January 2009

Cllr Wright asked that under Matters Arising point 4.1 – The wording be changed to record a lack of communication over the resignation of the old clerk, the appointment of the new clerk and the handover and not only the handover as reported in the previous minutes. .

Cllr Duncan – queried this comment as he felt he had been adequately informed.

Cllr Wright asked that under MA 4.2 – the wording be changed to read that Cllr R Wright to **inform** the history group about the work done on the pump handle and not draft a memo via email as stated in the minutes.

Cllr Wright advised that under MA 4.5 it was Gill Frisby who had booked the village hall for the evacuees reunion and not Mike Frisby as stated.

Cllr Duncan advised that the opening balances in the accounts section 6, should read 2008 and not 2007

Cllr Higgins advised that in AOB 13.2 it was the accessing of the Rutland County Council website to find the 106 Planning Obligations Document which had proved difficult and not finding the details as stated in the previous minutes.

The Minutes were signed as correct.

Proposed Cllr Duncan
Seconded Cllr Bailey

5. Matters Arising

a. Seat on Oakham Road

Cllr Hosmer asked the councillors on their view on the seat on the Oakham Road. The general consensus was that it was in need of replacement with the concrete breaking up. Cllr Duncan suggested that the new seat needed to be robust rather than beautiful. Cllr Wright suggested ones similar to those outside PO in Oakham. Clerk to investigate style and cost of a new seat.

FT

Cllr Higgins suggested that siting a seat near the roundabout would also be beneficial to assist people walking into Oakham.

Cllr Higgins also suggested that perhaps local people could be approached to ask if they would like to sponsor a seat to commemorate the death of a loved one. The request is to go in the next issue of Langham News.

Cllr Wright also suggested that a seat in Ashwell Road between Ashwell and the village would also be a useful amenity to parishioners.

b. Dog fouling and extra rubbish bins

Cllr Hosmer commented that the problem is ongoing with the bin in Mickley Lane constantly full.

The council felt that the bin in Mickley Lane should be increased in size and the one in Mickley Lane moved to the end of Manor Lane. Cllr Wright asked if County Council would be willing to provide a bin for free. Clerk to contact – Environmental services at the County Council. Advised that the bins will need to be concreted in.

FT

c. Village sign

Cllr Hosmer advised that the concept of a Village sign was talked about at the parish meeting with the general consensus being to go ahead.

Cllr Higgins proposed that we go with Mike Frisby's suggestion to try to incorporate the 11th century design currently in the graveyard.

Cllr Duncan pointed out the sign in the centre of Langham and informed the council that he is not in favour of spending money on a village sign.

JH

He suggested that a board with additional information on may be better.

Cllr Higgins remembered a previous conversation relating to some villages getting financial assistance in buying their Village Sign. Cllr Wright advised that this had been as a result of money available for the Millennium.

Cllr Higgins is to meet with Mike Frisby to research possible designs and costs.

d. Evacuees reunion

Cllr Hosmer – read out a letter from Alex Wilby who had been in communication with the evacuees. The evacuees are keen to attend the village show on Saturday 12th September and the church service on the Sunday, but feel they will not have the opportunity to have a specific reception. They were very touched that the bells will be rung on their behalf.

Cllr Bailey to arrange the bell ringing. Cllr Wright suggested that the evacuees be contacted to advise on time of bell ringing. Clerk to email

RB

John Carter to advise that bells will be rung on the Saturday after the show at approx 5pm and also to advise that the church service will not be until the Sunday evening on that weekend
Cllr Bailey to communicate with Mike Frisby regarding the time of the end of the show and to ask Mike to make a little speech. FT

e. Cardiac Arrest machine

Cllr Hosmer asked for suggestions on where to site the machine. Cllr Bailey suggested outside the village hall and Cllr Duncan suggested it be inside the church porch. There was concern over the security of the system Cllr Hosmer advised that the box would be locked. To access a person would ring 999 and get a code to enable them to open the box. The machine then gives a step by step guide to it's use. RH

Cllr Hosmer suggested that one be sited in the main village and a possible second one at Ranksborough. Cllr Higgins felt that outside the village hall would be appropriate in the centre of the village.

Cllr Hosmer to investigate cost, including contacting Brian Reed at Ranksborough Park to ask if they would be willing to have one.

Cllr Wright asked if anything had been heard relating to the footpath outside Mr Abel Smith's. Cllr Hosmer advised that this would be covered within the Planning section.

6. Correspondence

a. Cllr Hosmer read out a letter from Laurence Martyn regarding the Woodlands site. Mr Martyn advised the council of the work done by the volunteers and requested that the councillors consider making a donation to the Woodlands Group.
Councillor Higgins proposed a £50 donation, Cllr Duncan seconded. Clerk to issue a cheque. FT

Mr Martyn also raised the question of insurance cover when volunteers are working on the Woodlands site. The clerk advised that there is cover up to £50000 for volunteers, employees and councillors between the ages 16 -80. FT

Cllr Wright queried whether this cover was adequate for councillors and advised that the age criteria was a problem. Clerk to contact the Insurance company to enquire about additional cover.

b. Next Parish Councils Forum is not until June 29th at Catmose. Amongst the topics for discussion is Rutland CC Local Development Strategy. Cllr Higgins to review documentation and attend meeting JH

c. Public sector duties document to be circulated FT

d. Local amenities document to be circulated FT

e. Cllr Hosmer advised about a Clerk update course and asked council whether they felt it appropriate to send the clerk on the course. To be decided by 23rd June. RH

f. Cllr Crouch to be contacted to ask for a report on the Rutland FT

Community Safety Policy.

- g. Active Rutland was shown – to be put on noticeboard FT
- h. The handover of council houses to Spires Homes was discussed. Cllr Higgins reported that if houses were sold £4m would come to RCC.
- i. Cllr Higgins raised a question regarding the CPRE AGM. No documentation has been received, Clerk to chase. FT
Cllr Higgins and Cllr Wright to attend. Attention brought to the fact that a donation will need to be made.

7. Finance Report

Langham Parish Council

Finances April 2009 - March 2010

The financial year is divided into six two-month periods.

	2008-09	Year to date:			Current period:		
	<i>Budget</i>	<i>Budget</i>	Actual	Variance	<i>Budget</i>	Actual	Variance
INCOME							1
Precept:	16,000.00	16,000.00	16,000.00	0.00	16,000.00	16,000.00	0.00
Grass Cutting:	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Street Lights:	700.00	0.00	0.00	0.00	0.00	0.00	0.00
Burial Ground:		0.00	840.00	840.00	0.00	840.00	840.00
Admin fees:		0.00	50.00	50.00	0.00	50.00	50.00
Insurance:		0.00	0.00	0.00	0.00	0.00	0.00
Sundries:		0.00	0.00	0.00	0.00	0.00	0.00
Interest:		0.00	11.79	11.79	0.00	11.79	11.79
VAT:	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00
		0.00		0.00	0.00	0.00	0.00
TOTAL:	18,700.00	16,000.00	16,901.79	901.79	16,000.00	16,901.79	901.79
EXPENSES:		0.00			0.00		
Clerk's Salary:	2,400.00	400.00	372.00	28.00	400.00	372.00	28.00
Clerk's Expenses:	150.00	25.00	27.92	-2.92	25.00	27.92	-2.92
Street Lights:	4,230.00	705.00	1,068.09	-363.09	705.00	1,068.09	-363.09
Burial Ground RCC:	600.00	100.00	160.00	-60.00	100.00	160.00	-60.00
Grounds & Open Space:	7,100.00	1,183.33	1,052.99	130.34	1,183.33	1,052.99	130.34
Insurance:	1,000.00	166.67	0.00	166.67	166.67	0.00	166.67
Admin:		0.00	50.00	-50.00	0.00	50.00	-50.00
Sundries:	500.00	83.33	80.42	2.91	83.33	80.42	2.91
Recreation Ground:	850.00	141.67	0.00	141.67	141.67	0.00	141.67
Grants:	1,700.00	283.33	0.00	283.33	283.33	0.00	283.33
Bus Shelter:		0.00	0.00	0.00	0.00	0.00	0.00
Audit:	150.00	25.00	0.00	25.00	25.00	0.00	25.00
Subscriptions:	400.00	66.67	353.37	-286.70	66.67	353.37	-286.70
Hall Rental:	120.00	20.00	37.00	-17.00	20.00	37.00	-17.00
Chairmans Fund:	100.00	16.67	9.99	6.68	16.67	9.99	6.68
Contingency:		0.00	0.00	0.00	0.00	0.00	0.00
Post Office:		0.00	0.00	0.00	0.00	0.00	0.00
VAT:		0.00	167.28	-167.28	0.00	167.28	-167.28
		0.00		0.00	0.00	0.00	0.00
TOTAL:	19,300.00	3,216.67	3,379.06	-162.39	3,216.67	3,379.06	-162.39

OVERALL SURPLUS/DEFICIT: -600.00 0.00 12,783.33 13,522.73 739.40 12,783.33 13,522.73 739.40

Current a/c: at 1 Apr 07:	4,647.99	2,075.44
Deposit a/c: at 1 Apr 07:	8,611.03	
Less uncleared cheques/income	2,572.55	
Opening balance:	<u>10,686.47</u>	
Income to date:	16,901.79	
Expenditure to date:	3,379.06	
Surplus/deficit to date:	<u>13,522.73</u>	
Balance at 31/5	<u><u>24,209.20</u></u>	

7. a. Finance position

The clerk showed the council the management accounts. Cllr Duncan suggested that the 'admin' and 'sundries' sections be amalgamated. Cllr Duncan also advised that the burial ground grass cutting costs be shown within Grass Cutting.

Cllr Duncan advised that the period 6 accounts balance carried forwards had been £9837 and asked for the difference to be explained. The clerk apologised for the error, explaining the mistake has occurred due to the difference between internal and external accounts.

The difference between the £9,837 and £10,686 was explained as follows:-

Cheques issued

Ordnance survey £ 62.96

Cory Enviromental £221.38

Income recieved

Rutland CC Grass £1133.64

Cllr Duncan advised that the grants had not been sent. Clerk to investigate.

Proposed Cllr Kirk
Seconded Cllr Bailey

b. Signoff of 2008-2009 accounts and audit.

The clerk showed the councillors the accounts for 2008 – 2009. The fixed asset register was reviewed and the value of the new street lamps agreed.

The councillors reviewed the Local Council Annual Return figures and agreed them to be correct. Cllr Hosmer signed the audit document.

Cllr Hosmer read through the questions within the Annual Governance Statement and signed them as approved.

Proposed Cllr Kirk
Seconded Cllr Bailey

Cllr Hosmer advised that the accounts need to be internally audited and asked for possible nominations. Cllr Hosmer to progress. The clerk advised the councillors that the notice inviting parish members to review the accounts has been posted.

c. Insurance

The Clerk advised the meeting of the Insurance premium for the following year to be £1005, this being part of a 3 year deal as agreed in the previous year. Clerk to investigate additional volunteer and councillor cover. FT

7.

d. Accounts for payment.

There were no accounts for payment to be discussed.

e. Chairmans fund

Cllr Hosmer suggested that £100 be budgeted into the accounts.

Proposed Cllr Kirk

Seconded Cllr Higgins

Planning

- a. Planning report
- b. 52 Well Street.

Cllr Higgins raised her objections to the application for the bridge repairs to 52 Well Street. Cllr Higgins advised that the bridge had damaged the bank and the proposal showed a diversion of the brook. Clerk advised that this part of the application had been listed in error. Cllr Higgins felt that this information should have been passed on to the Planning Committee straight away. The clerk apologised.

FT

The council requested that the position be clarified. Clerk to contact RCC.

The clerk advised that the Highways dept had been contacted regarding the parking space and had been advised that permission had been granted for this. Cllr Bailey and Cllr Duncan stated that they felt the parking space to be an improvement. Cllr Wright suggested that as a matter of courtesy the Parish Council should be advised when such permission is given. Cllr Hosmer advised that this is not a requirement.

FT

Cllr Higgins advised that the size of parking space has been increased. Clerk to notify county council.

Cllr Bailey asked if there had been a discussion with the owner. Cllr Higgins felt that this was not appropriate. Cllr Duncan and Cllr Bailey felt that they should be able to discuss with parishioners, although they did not have the authority to enforce. Cllr Wright also felt it to be inappropriate.

- c. Melton Road – porch

Cllr Hosmer asked if there had been any feedback on the porch extension on Melton Road. The clerk advised there had not and agreed to contact the enforcement officer again for an update. Cllr Wright advised it would depend on whether they have used their permitted development area.

FT

9. Report from any Sub Committees
None

10. Report from, Meetings Attended on Council behalf.

a. Cllr Hosmer advised that he had attended the Neighbourhood watch police meeting and advised that The North Rutland Area now has 2 beat officers again.

Cllr Hosmer also advised that the follow up to the Ashwell Prison riot is taking 17 police officers time, although these officers are not from our area. All prisoners must be interviewed.

Cllr Hosmer also highlighted that with 2 high grade prisons within Rutland the crime rate for the area is artificially high.

b. Cllr Kirk – Parish forum working group.

Cllr Kirk stated that membership of the Standards Committee had been raised. 3 councillors from anywhere in Rutland are needed to stand on the standards board. Cllr Higgins commented that the large amounts of paperwork tend to discourage councillors from standing.

11. Playing field inspection rota as follows

June Cllr Bailey
July Cllr Hosmer
August Cllr Duncan

Cllr Wright commented that the grass around the trees and up to the boundary has not been cut recently, she advised that imaginative play would then be more possible.

RH

FT

Cllr Hosmer to contact Glynn to request that the grass be cut to the boundary around the playfield. An extra charge may be incurred.

Cllr Wright also asked when the bark would be installed as the current level is very low. Clerk to contact Cllr Clouch

12. Items for Next meeting

1. Grant to the Church
2. Grant to the Baptist Church
3. Gate outside Abel Smiths. Cllr Hosmer advised that he had asked P Burdett to make safe and remove gate outside Mr Abel Smiths property and to put the matter on the agenda for the next meeting

FT

Cllr Kirk advised that parish council still waiting for footpath map from council.

Cllr Hosmer advised that all correspondence relating to the sale of land to the Electricity Board for the substation has been sent to Mr Pook (RCC Legal dept) and Tony Gowtage (solicitor). And we are awaiting their responses.

RH

Cllr Wright advised that we should contact the Association of Parish Councillors.

Cllr Kirk advised that the County Council have records on microfiche. Cllr Duncan reminded councillors that letters sent regularly reminding Abel Smith that land not owned by him. Cllr Hosmer highlighted that the Parish council could not claim ownership either.

Next meeting - 28th July 2009

13. Observations from AGM

- a. The state of the Churchyard had been raised. Clerk to write to County Council Environment regarding state of the churchyard, including paving stones. Cllr Kirk requested that the Church Wardens be sent a copy of any correspondence. Cllr Bailey advised that a person had tripped over the paving slabs recently. FT
- b.
- c. Michael Stokes had raised the issue of the adoption of the road around the Old Kennels. Cllr Higgins had inspected on Saturday. Cllr Higgins felt the road to be looking OK whilst there was no proper lighting, the grass was being cut. She felt that this is a private matter. Clerk to write to Rutland CC to ask what is the situation regarding the adoption of the Old Kennels. FT

14.

AOB

- a. Cllr Hosmer raised the question of the renaming of the road near the kennels and suggested renaming as Boundary Road . Cllr Duncan was not in favour. Cllr Duncan suggested Canal Road and recommended that the residents be consulted. He suggested that it would be undemocratic to do otherwise. Cllr Duncan proposed that the Parish Council write to RCC with a list of suggestions and recommend asking the residents. RH
Seconded by Cllr Bailey
Cllr Higgins warned against overriding historical naming conventions and suggested that Langham Parish Councillors should protect the history of the village and advise RCC that the name of Ashwell Road in Langham is not available for this road.
- b. Cllr Wright advised that the date of the next Langham News contribution required by July 13th. Cllr Hosmer to write an article. RH
- c. Cllr Hosmer advised that he had bought a copy of the Langham History Group Book with the intention to donate it to the school. Cllr Duncan suggested buying a number of books as potential prizes for the school. Cllr Hosmer to speak with the head teacher to see if this would be a useful gift. RH
- d. Cllr Higgins raised the issue of the Wheatsheaf no longer being open and the loss of 50% of pubs in the parish.
- e. Cllr Kirk raised the issue of the Gypsy's children not attending FT

school. Clerk to resend letter from last year.

Meeting closed 9.43

Minutes of Langham Parish Council Meeting held on 28th July 2009

Attendance

Cllr R Hosmer Chair
Cllr G Kirk
Cllr R Wright
Cllr R Bailey
Cllr J Higgins
Cllr P Duncan
Cllr F Mitchell
Cllr H Crouch

1. Apologies and declaration of Interest

Apologies were received from Cllr A Pickard.

Cllr Mitchell declared an interest if Gates nursery was discussed.

Cllr Higgins declared an interest if the planning application for Ruddle Way was discussed.

2. Minutes of meeting held on 26th March 2009

P481 5c The minutes to be amended to read ' Cllr Wright advised that the Village signs were installed as a result of the Millennium activity and not as a result of additional money being available due to the Millennium. FT

P483 6i Last sentence relating to the requirement of a donation to the CPRE at the AGM to be deleted. FT

P487 8b The first two paragraphs to be deleted as it became unnecessary given the information received afterwards. FT

P480 4i The wording of 'Old Clerk' to be changed to read 'previous clerk.' FT

The Minutes were signed as correct. Proposed Cllr Duncan
Seconded Cllr Higgins

3. Matters Arising

a. Seat on Oakham Road

The Clerk advised that there were 2 suitable seats and asked the council's opinion.

Both are manufactured by Orchard Furniture. The first 'Coxes', made from Iroko, is similar to that outside the Post Office in Oakham which has proved to be a durable design. This has a price of £356+VAT.

The second is more of a traditional design with arms at either end. This can be made from either Iroko or Oak, whilst the latter is more expensive the company recommend the Iroko as harder wearing. This costs £392 + VAT.

The council agreed to go for the Coxes design 1800mm in length.

Position to be next to current seat to avoid having to dig up concrete.

Cllr Kirk asked if current seat still usable. Cllr Hosmer advised that it

was being replaced as it would soon no longer be safe and as such it was not advisable to give for use elsewhere.

Prior to placing order Clerk to check installation acceptable with Highways. FT

Cllr Hosmer to contact P Burdett to see if he is able to install RH

Cllr Mitchell asked who had written the request for memorial seats which had appeared in the Langham News. He advised that his wife had expressed an interest.

Clerk to send details of brochure to Cllr Mitchell FT

Cllr Hosmer to discuss with Cllr Mitchell RH

b. Village sign

Cllr Higgins updated the council on the progress to date. Advised the council that there are two options.

1. Move the stone monument, dated at no later than the 11th century, and currently situated in the churchyard, to form the focal point of the sign.
2. Commission a designed wooden name sign

1. Move the stone monument

Mike Frisby has been consulted regarding the historical implications of use of the ancient stone monument. As Langham Churchyard is now administered by Rutland County Council (RCC) The RCC Conservation Officer Michael Woods to be consulted on the removal of the stone to another site in principle. MF may also consult planning officer Mr Trubshaw.

Further MF will make unofficial soundings with an English Heritage official who knows Langham through the work done recently by the History Group for 17C families in the village. This may take longer.

Locally, other villages have used ancient stone or reconstructed monuments in central parts of the village, eg Rockingham, Lyddington and Colston Bassett, the latter as reconstructed monument by National Trust. JH advised that costings may be irrelevant if the stone cannot be moved either physically or by non-agreement.

Cllr Wright to speak to MF regarding the progress on these issues. RW

2. Commission a Designed Wooden Name Sign.

Cllr Higgins had consulted Mrs Jenny Lacey, Parish Clerk Whissendine regarding the village sign which was inaugurated around the Millennium. The total work – design and produce was approximately £1500. Mrs Lacey would be able to give further information if required.

Cllr Mitchell suggested that a possible third option would be a commissioned piece of stonework by a local stonemason.

Cllr Higgins advised that a funding source would be needed which may differ significantly depending on the route chosen and that it should remain on the agenda for the village.

Cllr Duncan restated his belief that a sign was an unnecessary use of public funds.

c. Gates on Church St footpath

Cllr Hosmer advised the council that P Burdett had removed the broken gate and he had quoted as of 29th May to supply and fit 2 new gate posts.

Cllr Mitchell questioned whether there was a need to replace the gates.

Cllr Hosmer informed the council of the original reasoning behind the gates being installed, being to prevent a horsebox from being parked regularly in the public footpath hence blocking it. He also advised that the horsebox is no longer a problem.

This discussion widened to the issue of the proposed porch on council land. Cllr Hosmer informed the meeting that Mr Gowtage the parish council solicitor had advised him that the parish had no rights over the land.

Cllr Kirk suggested reviewing the microfiche at the council office to find the details of the sale of the land to the electricity board in 1995 and the allocation of the land in 1970's.

Cllr Hosmer advised that Mr Gowtage was in receipt of this information when the advice was given.

Cllr Mitchell raised the matter of prescriptive easement whereby if you maintain a piece of land for between 12-16 years without contestment you can apply to have that land half registered. After a further 5 years you gain registered title.

Cllr Duncan suggested that the council offer to sell him the land for a small charge. Council discussed whether Mr Abel Smith believes that the land is already his, no consensus was reached.

Cllr Mitchell suggested giving him 1m of land around his house in return for a donation to the parish, perhaps for the erection of a seat in the village. Cllr Wright advised that it may not be legal to dispose of the land. Cllr Wright felt that it was appropriate to gain legal advice. Cllr Duncan was not in favour of spending additional money on this legal advice.

d. Grants to Church and Baptist Chapel

Cllr Hosmer proposed maintaining the grants at the 08/09 rates. £400 to the Langham Baptist Church and £600 to the Langham Parochial Church Council. Clerk to arrange cheques.

FT

e. Cllr Higgins asked if item 14c from previous minutes regarding the intention to donate further books to Langham Primary School had been addressed. Cllr Hosmer informed the council that this had not yet been actioned. Cllr Hosmer to do once schools return in September.

RH

f. Cardiac resuscitation machine

Cllr Hosmer updated the council on the price of a cardiac resuscitation machine as discussed in previous meeting. The price ranges between £850 and £2000 plus the cost of the cabinet. The cabinet would require a power supply and heat to remain operable and would last approx 5 years. Cllr Wright advised that the village had an aging population. Cllr Crouch reminded everyone that the village is in the fortunate position that it is only 5minutes away form Oakham ambulance station. Cllr Mitchell suggested a cost / benefit analysis. Cllr Higgins stated she was

not in favour due to the service currently available and suggested speaking to the doctors at the Oakham surgery and asking their opinions. Cllr Crouch announced that he would rather contribute towards the Oakham service or Air Ambulance.

No further action to be taken at this time

4. Correspondence

a. Letter of thanks from the Langhams Woodlands Group.

Cllr Hosmer read out a letter of thanks from the Group Chairman Laurence Martyn regarding the donation of £50 which the Parish Council had made. Cllr Hosmer observed that the letter does not include the amount. Cllr Hosmer to request a note with the amount on to go in the financial records.

RH

b. Roadworks on A606

Cllr Hosmer read out a notice from RCC regarding the road works to take place on the A606 from the 1st October for a max of 18months – although the work itself is expected to take approx 10 weeks. Clerk to post the notice.

FT

c. Letter from Mike Frisby

Cllr Hosmer read out a letter from Mike Frisby regarding the absence of apologies from some of the councillors unable to attend the last meeting. Cllr Duncan suggested that the comments be noted.

d. RCC weekly bulletin.

Clerk to circulate

e. Cllr Hosmer read out the letter from Lutterworth Town Council regarding the sale of a trailer.

f. Rural Community Council Trustees

Cllr Hosmer asked if anyone interested in becoming a Trustee of the RCC – no interest shown.

g. George Phillips Awards

Cllr Hosmer read out the details of the George Phillips Award awarded annually for buildings that conserve the environment . No nominations.

h. Eric Davies letter regarding speeding in the village.

Cllr Hosmer read out the letter from Mr Davies. The letter covered the ongoing speeding problem on Cold Overton Road. He expressed frustration in the lack of feedback with respect to speed checks and the general recognition that speed checks rarely catch the normal speed of motorists as they inevitably slow prior to a reading being made. Mr Davies asked to be invited to the next Parish Council meeting when this matter will be discussed and reiterated his invitation for councillors to stand in his workshop to observe the traffic for themselves.

Cllrs understand and agree that there is a problem. Cllr Higgins stated that the letter should be respected and sent to an appropriate official at county council.

Cllr Crouch advised that he had had a recent conversation with Chris

Millwood who has performed the recent speed checks. Mr Millwood advised that they are aware of the problem in Langham and that it is recognised that the cars slow down as they go through the speed check and this is noted.

Cllr Duncan suggested the possible resiting of the 30mph sign further out of the village.

Clerk to forward letter to highways authority and to Inspector Johnny Monks to ask for their comments. FT

Clerk to send a letter to Mr Davies advising him of actions taken. RH

Cllr Wright also raised the matter of businesses being run from Houghtons Farm and that these may increase the traffic along Cold Overton Road. Cllr Mitchell advised that these businesses are very small scale and unlikely to impact traffic levels. FT

Cllr Hosmer advised of the Weighbridge up there.

i. Letter of thanks from headmistress Langham Primary School
Cllr hosmer read out the letter of thanks for the donation of the Langham History book to the school. This was well received by all.

Cllr Hosmer advised that further correspondence relating to planning matters would be covered under Planning.

5 Finance

a. Current Financial position

The clerk presented the accounts and advised that they are in line with budget. The overspends are as a result of timings of the budget and will be in line with budget at year end.

The clerk advised of the differences between 07/08 and 08/09 spends on Grants and advised that these were due to start up costs of the village post office.

5. Finance Report

Langham Parish
Council

Finances April 2009 - March 2010

The financial year is divided into six two-month periods.

	2009-10	Year to date:			Current period:		
	<i>Budget</i>	<i>Budget</i>	Actual	Variance	<i>Budget</i>	Actual	Variance
							2
INCOME							
Precept:	16,000.00	16,000.00	16,000.00	0.00	0.00	0.00	0.00
Grass Cutting:	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Street Lights:	700.00	0.00	0.00	0.00	0.00	0.00	0.00
Burial Ground:		0.00	840.00	840.00	0.00	0.00	0.00
Admin fees:		0.00	50.00	50.00	0.00	0.00	0.00
Insurance:		0.00	0.00	0.00	0.00	0.00	0.00
Sundries:		0.00	0.00	0.00	0.00	0.00	0.00
Interest:		0.00	19.08	19.08	0.00	7.29	7.29
VAT:	1,000.00	1,000.00	1,185.00	185.00	1,000.00	1,185.00	185.00
		0.00		0.00	0.00	0.00	0.00
TOTAL:	18,700.00	17,000.00	18,094.08	1,094.08	1,000.00	1,192.29	192.29
EXPENSES:							
Clerk's Salary:	2,400.00	800.00	744.75	55.25	400.00	372.75	27.25
Clerk's Expenses:	150.00	50.00	27.92	22.08	25.00	0.00	25.00
Street Lights:	4,230.00	1,410.00	944.11	465.89	705.00	-123.98	828.98
Burial Ground RCC:	600.00	200.00	160.00	40.00	100.00	0.00	100.00
Grounds & Open Space:	7,100.00	2,366.67	2,292.99	73.68	1,183.33	1,240.00	-56.67
Insurance:	1,000.00	333.33	1,005.96	-672.63	166.67	1,005.96	-839.29
Admin:		0.00	50.00	-50.00	0.00	0.00	0.00
Sundries:	500.00	166.67	80.42	86.25	83.33	0.00	83.33
Recreation Ground:	850.00	283.33	50.00	233.33	141.67	50.00	91.67
Grants:	1,700.00	566.67	50.00	516.67	283.33	50.00	233.33
Bus Shelter:		0.00	0.00	0.00	0.00	0.00	0.00
Audit:	150.00	50.00	135.00	-85.00	25.00	135.00	-110.00
Subscriptions:	400.00	133.33	353.37	-220.04	66.67	0.00	66.67
Hall Rental:	120.00	40.00	37.00	3.00	20.00	0.00	20.00
Chairmans Fund:	100.00	33.33	9.99	23.34	16.67	0.00	16.67
Contingency:		0.00	0.00	0.00	0.00	0.00	0.00
Post Office:		0.00	0.00	0.00	0.00	0.00	0.00
VAT:		0.00	141.63	-141.63	0.00	-25.65	25.65
		0.00		0.00	0.00	0.00	0.00
TOTAL:	19,300.00	6,433.33	6,083.14	350.19	3,216.67	2,704.08	512.59
OVERALL SURPLUS/DEFICIT:	-600.00	10,566.67	12,010.94	1,444.27	-2,216.67	-1,511.79	704.88

Closing account mgmt acct		9,837.51
Ordnance Survey	62.96	
Cory Enviromental	221.38	
Expenditure		<u>284.34</u>
Rutland CC Grass	1,133.30	
Income		<u>1,133.30</u>
Closing account for y/e		10,686.47
Current a/c: at 1 Apr 09:	4,647.99	
Deposit a/c: at 1 Apr 09:	8,611.03	
Less uncleared cheques/income	<u>2,572.55</u>	
Opening balance:		10,686.47
Income to date:	18,094.08	
Expenditure to date:	<u>6,083.14</u>	
Surplus/deficit to date:		<u>12,010.94</u>
Balance at 31/5		<u>22,697.41</u>

5	<p>b. Accounts for payment.</p> <p>i. Insurance. The clerk informed the meeting that Insurance only covers those between the ages of 16 and 80. Cover can be extended to include those over the age of 80. A letter from the clerk or the councillor himself is required confirming date of birth, home address and a line that they are in good health and able to carry out duties required. Cllr Hosmer to get together these details for relevant councillors and volunteers working with the Woodlands Group.</p> <p>The clerk also advised that to increase the Personal Accident cover from £50,000 to £100,000 would cost an additional £105 on an annual policy of £1,005.</p> <p>Cllr Wright felt that £50,000 was not enough and this should be increased. Cllr Mitchell felt that the amount was adequate and that any additional spend was unnecessary. Cllr Mitchell suggested taking advice from the Parish Council Association. Cllr Wright pointed out that the Insurance premium with this new company was significantly cheaper than the previous broker and that the additional cover would still leave the premium less than before. Cllr Duncan proposed leaving the cover as is. 3 votes Cllr Wright proposed extending the cover 3 votes. 1 abstention. Before the chairman cast his vote Cllr Higgins proposed that before making a decision the council find out what other councils do. Clerk to contact other clerks to ascertain their level of cover.</p> <p>ii. Pole bracket on Junction Ashwell Rd / Burley Road</p> <p>The clerk advised that a letter had been received from EON advising of a damaged pole bracket on the junction of Ashwell Rd and Burley Road . The quote to replace the damaged bracket was £185 + vat. Cllr Duncan advised that this should be covered by Insurance. Clerk to investigate insurance and to contact EON to arrange for the work to be done.</p>	<p>RH</p> <p>FT</p> <p>FT</p>
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Planning

Ref No	Address	Proposal	Granted/Refused
FUL/2008/0693/NH	Rutland Garden Centre	Retrospective Application for retail with storage over.	G
FUL/2009/0126/NT	Manor Farm , Manor Lane	Erection of general purpose shed (revised)	G
FUL/2009/0143/APB	6 Melton Road, Langham	Garage frontage chg to brick	G
FUL/2009/0149/APB	15 Ruddle Way, Langham	Replacement of garage roller doors	G
FUL/2009/0221/PG	Rutland CC Depot , Ashwell Rd, Langham	Depot to Small business offices	G
FUL/2009/0154/APB	52 Well Street, Langham	2 porches and bank repair	G
FUL/2009/0277/NT	Land adj to 24 Church Street, Langham	2 Storey Dwelling House	G
FUL/2009/0238/APB	8 Fairfield Close, Langham	Ground floor extension - replacing garage	G
FUL/2009/0246/JM	Langham Bowls Club 39 Manor Lane	Wooden Storage Shed	G
PTA/2009/0301/APB	5 Oakham Road , Langham	Raise crown of 3 Corsican Pines	G
CAT/2009/0424/APB	29 Cold Overton Road	Various work to 27 trees	G
FUL/2008/0770/BL	Rutland Garden Centre	Sandwich bar	R
FUL/2009/0092/JM	Church View, 30 Church Street	2 Storey extension to garage	R
FUL/2009/0331/PG	Rutland Garden Centre, Ashwell	Change of use from adjacent agricultural field to garden centre extension	R
FUL/2008/0208/Dh	Rutland Garden Centre	Retrospective change of use	W
FUL/2008/0698/BL	Rutland Garden Centre	Retrospective change of use	W
FUL/2008/0692/NH	Rutland Garden Centre	Erection of retail building	
FUL/2008/0804/NT	24 Kimball Close, Ashwell	2 Storey extension	
FUL/2009/0014/NT	Rutland Polo Club	Retrospective Club House	
FUL/2008/1069/JM	20 Kimball Close	Stable Block	
FUL/2009/0300/JM	20 Kimball Road, Ashwell	2 storey extension	
FUL/2009/0442/APB	The Moorings, 56 Church St	Replacement of rotten timber windows with painted PVCu	
FUL/2009/0449/PG	Rutland Garden Centre, Ashwell	Retrospective application for change of use of first floor of retail unit from storage to living accom revised FUL/2008/0208	
CAT/2009/0557/APB	Green Cottage, 33 Church Street	Pollard 1 no. Ash tree	
CAT/2009/0537/APB	28 Burley Road Langham	Reduce 1 no. Conifer by 40%	
FUL/2009/0309/JM	37 Church Street	Replace old timber windows with white UPVC to front elevation	

CAT/2009/0536/APB	Rutland Vintners, 30 Burley Road	Revised Fell 1 Conifer and reduce conifer by 40% - (Fell 1 Holly bush and reduce conifers by 40%)
CAT/2009/0538/APB	25 Church Street	Fell 2 Ilex trees
FUL/2009/0232/APB	7 Ruddle Way, Langham	Construction of first floor balcony to rear (west) elevation
FUL/2009/0440/JM	2 Melton Road	Replacement of windows and doors to UPVC

13/05/2009	FUL/2009/0246/JM	Langham Bowls Club 39 Manor Lane	Wooden Storage Shed	The thriving bowls club is a valuable amenity for the village. No objections to the proposal. We would like to commend the excellent site plan.
13/05/2009	PTA/2009/0301/APB	5 Oakham Road , Langham	Raise crown of 3 Corsican Pines	The trees do enhance the setting of the adjacent properties. The fact the needles and cones drop is not a valid reason for carrying out proposed work. However I do consider it acceptable to carry out the work to increase the amount of light reaching the property. We do not believe the trees are subject to a TPO.
20/05/2009	FUL/2009/0300/JM	20 Kimball Road, Ashwell	2 storey extension	Whilst we have no objection to an extension in principle the proposal to extend to the South elevation would have a considerable effect on the farm and character of the locality. The adjacent properties on Kimball Close are set back from the road and the proposed extension would appear overpowering and impact the neighbouring properties. However the property does back on to open fields and the extension will not obscure the views of other houses. 2:1 recommend refusal
27/05/2009	FUL/2009/0331/PG	Rutland Garden Centre, Ashwell	Change of use from adjacent agricultural field to garden centre extension	This proposal will consist of extending the garden centre into open countryside. Although there are no plans to include any buildings we do have concerns that there will be an application to develop the land at a future date. This would be unacceptable and we are mindful of the fact that this applicant has a history of retrospective applications. There is no indication of how the additional area will be allocated: growing area, storage, parking, tunneling etc. Whilst we have no objection in principle to the garden centre being extended but we cannot recommend approval due to insufficient detailed information regarding the actual use of the land.
15/06/2009	CAT/2009/0424/APB	29 Cold Overton Road	Various work to 27 trees	These trees occupy a prominent position at the edge of the village. They have significant amenity value and do much to enhance the surrounding area. We believe some of the better specimens could be worthy of protection by a TPO. We feel the technical and tabular evaluation of the maintenance is commendable and helpful. These trees are in need of some work in order to achieve continued health and we recommend approval.
22/06/2009	FUL/2009/0442/APB	The Moorings, 56 Church St	Replacement of rotten timber windows with painted PVCu	This work was started prior to our planning committee receiving the application and is now complete. The official yellow notice informing neighbours that an application has been made was removed by persons unknown soon after RCC officials had displayed the notice on the Village Hall signpost in Ashwell Road opposite the side of the property. We note that the owner states that he was advised of the option to go ahead and then apply for planning permission retrospectively. It appears he has done the former but not applied retrospectively, we would be grateful to understand the reasoning behind such advice if it were given. The property was constructed with timber double glazed windows they look in reasonable condition although probably in need of further treatment with woodstain. The replacement windows are considerably darker than the original. The photographs supplied do not accurately reflect the original colour. As the frames are darker in colour and considerably wider than the original window frames the new windows have a detrimental effect on neighbourhood properties, the immediate area and the Conservation Area as a whole. It would be preferable if the windows were constructed of wood (which is a sustainable material and longer lasting than UPVC) and painted white (See VDS) At the very least the finish should be of a considerably lighter brown colour than that proposed.
23/06/2009	FUL/2009/0449/PG	Rutland Garden Centre, Ashwell	Retrospective application for change of use of first floor of retail unit from storage to living accom revised FUL/2008/0208	Retrospective planning applications for this site continue! The site has consent for business use only and this should continue. Because of the existing businesses and the overall planning and appearance of the site a mixed business/ residential area would not be acceptable. If consent for residential use were granted this would set precedent and it would be difficult to refuse further applications for conversions of commercial units to residential use. This application was submitted earlier (also retrospectively) and then withdrawn - questions should be raised as to whether this accommodation has been used over this time. There is a low cost small unit accommodation almost opposite this site within the kennels development on Ashwell Rd. Recommend refusal.

09/07/2009	CAT/2009/0557/APB	Green Cottage, 33 Church Street	Pollard 1 no. Ash tree	Whilst it is a matter of regret that such a mature tree should require such drastic action it is a safety issue. Sadly it appears that the tree has outgrown it's location. In addition tree surgery frequently damages the normal balance of life of a tree. We have no objections to this proposal
08/07/2009	CAT/2009/0537/APB	28 Burley Road Langham	Reduce 1 no. Conifer by 40%	There is no plan showing the position of this tree included within the application. However if it refers to the conifer on the boundary with Rutland Vintners then we have no objection. If it refers to a different tree then we would need to see a relevant site plan. Recommend approval if applying to the stated tree.
06/07/2009	FUL/2009/0309/JM	37 Church Street	Replace old timber windows with white UPVC to front elevation	37 Church Street is easily seen from adjacent properties and is situated within the heart of the conservation area(Article 4/2). It is adjacent to 35 Church St (Grade 2 listed) opposite the Church of St Peter St Pauls (Grade 1 listed). A recent application to replace wooden window frames with UPVC windows in 30 Church St which is opposite this property was recently refused. The committee is then split. By some it is felt that the replacement of timber frames will alter the character of 37 Church St and have a detrimental effect on the surrounding buildings and the conservation area as a whole. By others it is felt that the UPVC windows are an improvement on rotting wooden ones and the difference is not immediately obvious. Recommend refusal 2:1
06/07/2009	CAT/2009/0536/APB	Rutland Vintners, 30 Burley Road	Revised Fell 1 Conifer and reduce conifer by 40% - (Fell 1 Holly bush and reduce conifers by 40%)	Tree 1 is a poor specimen and trees 2 &3 deprive the area of light and are now too big for their position. The prominent tree in the area is the Chestnut which would benefit from the removal and reduction in size of the conifers. Recommend approval. No objections to the revised plan
06/07/2009	CAT/2009/0538/APB	25 Church Street	Fell 2 Ilex trees	Subject to neighbours views recommend approval.
14/07/2009	FUL/2009/0232/APB	7 Ruddle Way, Langham	Construction of first floor balcony to rear (west) elevation	There is no dwelling to the rear of 7 Ruddle Way and as the property is set back from the adjacent house there is little possibility of the proposed balcony being intrusive or causing lack of privacy to neighbours. The proposed balcony is somewhat utilitarian in appearance but will have limited impact on the surrounding area as a whole.

Planning

- a. The clerk circulated the planning report. Cllr Duncan requested that the new comments as given to the council be circulated prior to the meeting. FT

Cllr Hosmer had circulated the letter from Mrs Sharon Hamilton (Rutland Garden Centre), prior to the meeting and advised the council that she had indicated that she was going to attend the meeting. Cllr Mitchell asked for a resume, which Cllr Hosmer duly gave.

Mrs Hamilton has submitted a retrospective planning application for living accommodation to be based on the garden centre site.

The council discussed the other planning applications raised in the letter and pointed out that the parish council may well have put up objections to those within the Langham parish, and had no say on those within Oakham.

Cllr Mitchell questioned whether Mrs Hamilton was aware that planning permission is given by Rutland County Council and that Langham Parish Council comments are purely advisory. Cllr Crouch commented on the issue raised in Mrs Hamilton's letter regarding the need for security on site overnight. Cllr Hosmer highlighted that this reason had not been mentioned on the actual planning application but only subsequently in the letter. Cllr Higgins stressed that the planning sub-committee can only act on what is written in the papers and reiterated that the application did not talk about security. Cllr Higgins also referred to the previous planning application which had requested a change of use but which had not stated what this change of use would be. Cllr Mitchell agreed that planning applications cannot be supported with lack of information. Cllr Crouch highlighted that trading outside of Oakham Town Centre is against policy however the council recognised that it is a thriving business which provides a useful facility to the area.

Cllr Mitchell recommended that Mrs Hamilton be advised against making retrospective planning applications and that if the support of the local community is aspired to then applications must be made in advance.

Cllr Kirk responded to the point in the letter regarding other accommodation and agreed that advice on other accommodation is not within the remit of the planning sub committee. RH

Cllr Hosmer to draft a letter to Mrs Hamilton explaining the points as discussed in the meeting

- b. 56 Church Street

Cllr Hosmer gave an update on matters arising around 56 Church St to the council.

Mr Dayman had applied for a change to his windows. ON reading the comments submitted to Rutland County Council he had contacted the clerk to ask who formed the planning committee and to ask to see the detailed notes from the members.

Upon the Chairman reviewing the comments it became obvious that there had been a few problems regarding the comments submitted and as a result the comments were immediately withdrawn.

These issues were: - a question as to whether Cllr Wright should have declared an interest in the application due to the proximity of

her house to no 56. Cllr Higgins had missed the application but to speed up the comments being submitted, had suggested that due to the time pressure, on this occasion the comments be submitted without her seeing the application. Cllr Higgins apologised for this omission. Cllr Baileys comments were inadvertently omitted from the summary comments.

Cllr Hosmer read out the letter from Mr Dayman.

Led by Cllr Duncan the council gave their full support to Cllr Wright. Cllr Duncan suggested that the council do nothing or give a robust response reminding Mr Dayman that all councillors are voluntary and do the best job they can.

Cllr Mitchell responded whilst he too wholeheartedly supported Cllr Wright, a declaration of interest should have been made and we should accept that. He suggested that the council should review current procedures and inform Mr Dayman of any changes to procedures as a result of his case.

Cllr Hosmer advised that he was now seeing comments prior to them being submitted.

The meeting discussed the matter of the planning notice and whether this should have been covered in the report. Cllr Wright felt that this was reasonable and the comment had purely highlighted that other people may not have had the chance to comment and in no way suggested that Mr Dayman had removed it. Cllr Crouch felt the comment should not have been included. Cllr Mitchell felt that the comment was open to interpretation.

Cllr Higgins reminded the council that the comments were not ratified until after the Parish council meeting. She also pointed out that the comments are only opinions and it is the County Council who make the final decision. Cllr Duncan felt it was not appropriate to respond point by point.

Cllr Duncan suggested acknowledging the letter and advising that the council will respond in due course. RH

Cllr Mitchell reiterated that he felt the letter should restate current policy, acknowledge the missed declaration of interest and advise on the procedures ongoing.

Clerk to forward letter to councillors who requested it. FT

c. 22 Melton Road

The clerk advised that the porch development at 22 Melton Road does require planning permission and that RCC have written to the owner accordingly.

7. Report from any Sub Committees

a. Work on playground

Cllr Hosmer reported that the tables in the playarea have been badly burnt. Cllr Hosmer advised that he had found the offending tool – a combination of a BBQ and a blow torch.

Pete Burdett to be contacted to quote to mend tables and paint bottom of posts RH

Cllr Mitchell suggested council provide an area for BBQs. JH to support as it changes the dynamic of those using the field.

Cllr Mitchell Proposed that we look at putting a bit of aluminium on table to allow BBQs if required.

Seconded Cllr Higgins.

Cllr Duncan to supply sheet of steel to put on the table.. PD

b. Cllr Hosmer asked if there had been any progress around fitting the padlock to the gate as the field had had cars driving around it.

Cllr Crouch advised padlock had been purchased. Cllr Crouch to fit. HC

c. Cllr Crouch advised that bark had been topped up under both bits of equipment in the play area.

Cllr Duncan excused himself from meeting 9.35 due to family commitments.

8. Report from, Meetings Attended on Council behalf.

a. Parish forum: papers to be circulated regarding Core Strategy. FT
Cllr Higgins updated the council on the Core Strategy which had been the sole topic discussed at the Parish Forum meeting. Advised that Oakham had been upgraded to the main town with Uppingham as a secondary town rather than of equal weighting as previously planned. TCllr Higgins explained there had been lots of discussion and issues around creep from Oakham to Langham – led particularly by Maureen Dodds. The edge of Langham has been established as being the boundary with the ring road.

The need for travellers location was highlighted as being urgent and not just to be left to 2012. Cllr Kirk stated that he thought the decision was to have been made last November. Cllr Mitchell advised that they have 4 years left on their appeal. Cllr Crouch highlighted the transient site on A47. Cllr Mitchell to speak with Roger Begy and report back accordingly. Clerk to send out minutes. FM
FT

b. Leicestershire and Rutland Assoc of Local Councils.
Cllr Hosmer had attended regarding Core strategy and the preferred options, however the meeting had been impacted by non members and little of importance to report.

c. Planning re Gates .
Cllr Mitchell had attended a County Council planning meeting. He advised that due to the number of members declaring and interest there was no longer a reasonable number of people in the meeting and they therefore postponed making a decision

Cllr Mitchell advised that they were still awaiting the official Retail impact assessment and Highways Impact

Cllr Crouch advised that the RIA was in and was not positive from Gates perspective. The Higways impact had fed back similar numbers to those submitted by Gates however the County Council still hold the view that it is widely acknowledged that there will be 15% increase in traffic and therefore strongly contend need for traffic calming on Cold Overton Road.

Cllr Mitchell informed the meeting that a Traffic calming scheme had been drawn up by the residents committee and the residents had agreed that if a 106 agreement was put into place agreeing to the traffic

calming scheme then they will withdraw opposition.

9. Playing field inspection rota as follows
August Cllr Duncan
Sept Cllr Bailey
Oct Cllr Mitchell

10. Items for Next meeting.

Next meeting - 29th September 2009

11. a. Training Courses

Cllr Higgins advised that she is attending a course on roles and responsibilities of a councillor on Sept 21st and invited other councillors to join her. Cllr Hosmer advised that places were limited. Cllr Higgins also expressed an interest in attending 'Powers of Wellbeing' training at a later stage. Clerk to contact training providers to confirm Cllr Higgins attendance.

FT

- 12 AOB

Cllr Wright asked if there had been any progress regarding the naming of the Road. Cllr Hosmer advised that the letter had been sent to Mr Childs with suggested names and suggesting that residents be contacted.

Meeting closed 9.55

Minutes of Langham Parish Council Meeting held on 6th October 2009

Attendance

Cllr R Hosmer Chair
Cllr R Wright
Cllr J Higgins
Cllr P Duncan
Cllr F Mitchell
Cllr A Pickard

Also present was Peter Atkinson

1. Apologies
Cllr G Kirk
Cllr R Bailey
Cllr H Crouch

Declaration of Interests

There were no declarations of interest.

2. Minutes of meeting held on 28th July 2009

P481 The amendment to the previous minutes to be amended to read. '5c The minutes to be amended to read ' Cllr Wright advised that the Village signs were installed as a result of the Millennium activity and not as a result of additional money being available due to the Millennium''

P492 3b1. The wording to be amended to read 'other villages have used ancient stone **or** reconstructed monuments.

P493 3c The wording on the discussion around the sale of land to read 'Cllr Wright advised that it may not be legal to dispose of the land '

P493 3e Cllr Wright to be changed to read Cllr Higgins

P493 3f The wording to be amended to show that it was Cllr Crouch who reminded everyone that the village is in the fortunate position being only 5mins away from Oakham ambulance station.

P494 3f The word 'fantastic' to be removed from the description of the ambulance service.

P502 6b The fact that Cllr Higgins had apologised for missing the application to be added and the word 'completely' to be removed.

The Minutes were signed as correct.

Proposed Cllr Pickard
Seconded Cllr Duncan

3. Matters Arising

a. Seat on Oakham Road

The Clerk advised that the seat had been delivered and permission granted by Highways to install it next to current seat.

Cllr Hosmer advised that he has contacted P Burdett who is to call the clerk to arrange to instalation. Clerk to follow up.

FT

b. Village sign

Cllr Higgins reminded councillors of the discussion at the previous meeting and asked for a steer on which way to progress. Cllr Higgins advised that she was still waiting for a response from Mike Frisby regarding information on the ancient stone. Cllr Mitchell suggested that the local colleges be contacted to see if they would be interested in using this as the subject of an arts project with the possibility of the best one actually being used if good enough. He also advised that it may be possible to get some publicity from this and perhaps some sponsorship. It was stressed that the use of the ancient stone and a creative design were not necessarily exclusive and it may be possible to do both.

Cllr Higgins recognised Cllr Duncan's reluctance to spend money on such a venture. Cllr Wright advised that in the latest CPRE Publication, now being circulated to councillors, there was an article highlighting the fact that parish councils could now apply for grants of up to £5000 from the Lottery "Awards for All" scheme and that this was a possible source of funds for a village project

Cllr Mitchell suggested approaching the local council to see if they would be interested in taking on such a project. Cllr Duncan admitted he was not overly keen on this idea although he did recognise the good mural outside of Tesco which had been produced by local schools.

Cllr Hosmer asked Cllr Higgins if she wished to pursue this, Cllr Higgins asked if council wished to have a sign..

Cllr Mitchell suggested putting money aside over the next 3 – 5 years to pay for such a sign.

Cllr Mitchell proposed that the concept of a sign and of a sinking fund be put to the local community at the next Parish AGM.

Cllr Higgins seconded this .

JH

Cllr Higgins to approach Catmose College to get an indication of their likely interest.

c. Gates on Church St footpath

Cllr Hosmer advised that the gates had been removed although one post had been left as it was now giving structural support to the fence.

d. Playing Field Repairs

Cllr Hosmer advised that the playing field was in good condition. Both Cllr Duncan and Cllr Mitchell advised that the chain on the Trim Trail needs tightening as you end up on the ground rather than dangling in the air. Cllr Hosmer to investigate

RH

PD

Cllr Duncan was reminded that he had agreed to provide steel to go on a picnic table to protect against BBQ damage.

e. Seat on burial ground

Cllr Hosmer advised that there had been a complaint regarding the seat in the burial ground and it's position under trees making it prone to be covered in bird droppings.

He also advised that a lady living on Ranksborough Drive would like to put up a seat in the village to commemorate the loss of a loved one. Cllr Hosmer to contact her to see if she would be interested in placing a seat on the burial ground. RH

4. Correspondence

a. Letter from Gary Toogood regarding the closing of Bridge St to enable essential sewer repairs to be done. Clerk to post notice. FT

b. Letter from Tim Webster on behalf of the Chairman of the County Council, Roger Wilson requesting nominations for awards within the Equality and Diversity Week. Cllr Higgins suggested that there may be someone within Rutland Sailability who could be nominated. Clerk to contact Rutland Sailability at Rutland Sailing Club to enquire as to whether there was anyone suitable. FT

c. Cllr Hosmer read out the letter from Inspector Johnny Monks regarding the issue of speeding on Cold Overton Road. Inspector Monks offered to attend the next parish council meeting to discuss possible measures to be taken. The councillors felt that with the development at Gates being still undecided, it was a little premature to have this discussion at this point and that the discussion would be better had once the planning application had been decided. Clerk to contact Inspector Monks. FT

d. Cllr Hosmer advised on a Homelessness consultation being held in Rutland on Thursday 15th October. Cllr Mitchell asked if there were any homeless people living in Rutland. Cllr Higgins advised that this had been a topic of discussion at the recent Parish Forum meeting. Clerk to post notice. FT

e. Cllr Hosmer advised that he was to attend the Neighbourhood Watch meeting following on from recent correspondence. RH

f. Cllr Hosmer advised on the communication from Link . Cllr Higgins advised that this had caused a heated debate within the Parish Forum with people concerned with the short deadlines. There appears to be a large interest in this. The nominations are due by Wed 4th Nov 09.

g. Letter advising of an evening on 20th October entitled ' The Environment and Communities – Working within the third sector' was read out. Clerk to put poster on noticeboard. FT

h. Letter from the church wardens asking if the councillors would like to choose a hymn, reading or poem for the Community Service on Sunday 25th October. The councillors requested the hymn 'Praise my soul, the King of Heaven.' Clerk to contact Susan Holford with the choice. FT

i. Cllr Hosmer read out a letter from Wendy Broad expressing her

concern regarding the area where children are required to wait to catch the bus for school. The spot is in a lay-by just off Melton Road, opposite Ranksborough Drive, with no hard standing and no shelter. There was significant sympathy with the councillors. Cllr Wright pointed out that the County Council had installed a bus shelter opposite the prison and suggested asking for one for the schoolchildren. Cllr Mitchell asked where the bus shelter would be placed. Cllr Duncan suggested that this would be unlikely given that it was not a regular bus stop and it was only used once a day in term time. Cllr Higgins suggested putting down shale. Cllr Pickard asked for clarification of the area in question. It was felt that there were three main problems identified by Mrs Broad.

- The pick up point itself and the vicinity to a very busy road.
- The lack of hard standing
- The lack of any protection from the elements

The councillors felt that point one was the most critical and discussed a number of possible alternatives but without reaching a suitable conclusion. It was felt that Mrs Broad should pick up this matter with the bus company, the school and the county council. Clerk to write to Mrs Broad to advise her on next steps.

FT

Cllr Higgins also proposed that all the councillors review the area in question and that the matter be put on the agenda for the following meeting. This was seconded by Cllr Duncan.

ALL

- j. The previously circulated letter from Mr Dayman was discussed and Cllr Hosmer asked for comments. Cllr Duncan referred to his draft response and proposed that it be sent to Mr Dayman. Cllr Pickard seconded this. Cllr Higgins suggested some small changes but Cllr Duncan was unhappy to change.

Cllr Mitchell suggested also suggested a response which was accepted in principle by the councillors. Cllr Higgins proposed that the letter be from the council and not from individuals.

FT

Clerk to draft letter along the lines outlined by Cllr Mitchell. Proposed Cllr Duncan. Seconded Cllr Higgins. All in favour.

5 Finance

a. Current Financial position

The clerk presented the accounts and advised that they are in line with budget. The overspends are as a result of timings of the budget and will be in line with budget at year end.

Cllr Duncan questioned the income for street lighting being significantly bigger than budget. Clerk to investigate.

FT

b. Accounts for payment

There were no accounts to be discussed

5. Finance Report

Langham Parish Council

Finances April 2009 - March 2010

The financial year is divided into six two-month periods.

	2008-09	Year to date:			Current period:		3
	<i>Budget</i>	<i>Budget</i>	Actual	Variance	<i>Budget</i>	Actual	Variance
INCOME							
Precept:	16,000.00	16,000.00	16,000.00	0.00	0.00	0.00	0.00
Grass Cutting:	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Street Lights:	700.00	0.00	2,538.79	2,538.79	0.00	2,538.79	2,538.79
Burial Ground:		0.00	1,411.00	1,411.00	0.00	571.00	571.00
Admin fees:		0.00	75.00	75.00	0.00	25.00	25.00
Insurance:		0.00	0.00	0.00	0.00	0.00	0.00
Sundries:		0.00	0.00	0.00	0.00	0.00	0.00
Interest:		0.00	19.08	19.08	0.00	0.00	0.00
VAT:	1,000.00	1,000.00	1,185.43	185.43	1,000.00	0.43	-999.57
		0.00		0.00	0.00	0.00	0.00
TOTAL:	18,700.00	17,000.00	21,229.30	4,229.30	1,000.00	3,135.22	2,135.22
EXPENSES:							
Clerk's Salary:	2,400.00	1,200.00	1,117.25	82.75	400.00	372.50	27.50
Clerk's Expenses:	150.00	75.00	126.03	-51.03	25.00	98.11	-73.11
Street Lights:	4,230.00	2,115.00	1,657.22	457.78	705.00	713.11	-8.11
Burial Ground RCC:	600.00	300.00	160.00	140.00	100.00	0.00	100.00
Grounds & Open Space:	7,100.00	3,550.00	4,614.68	-1,064.68	1,183.33	2,321.69	-1,138.36
Insurance:	1,000.00	500.00	1,005.96	-505.96	166.67	0.00	166.67
Admin:		0.00	75.00	-75.00	0.00	25.00	-25.00
Sundries:	500.00	250.00	114.85	135.15	83.33	34.43	48.90
Recreation Ground:	850.00	425.00	50.00	375.00	141.67	0.00	141.67
Grants:	1,700.00	850.00	1,050.00	-200.00	283.33	1,000.00	-716.67
Bus Shelter:		0.00	0.00	0.00	0.00	0.00	0.00
Audit:	150.00	75.00	135.00	-60.00	25.00	0.00	25.00
Subscriptions:	400.00	200.00	353.37	-153.37	66.67	0.00	66.67
Hall Rental:	120.00	60.00	37.00	23.00	20.00	0.00	20.00
Chairmans Fund:	100.00	50.00	9.99	40.01	16.67	0.00	16.67
Contingency:		0.00	0.00	0.00	0.00	0.00	0.00
Post Office:		0.00	0.00	0.00	0.00	0.00	0.00
VAT:		0.00	342.91	-342.91	0.00	201.28	-201.28
		0.00		0.00	0.00	0.00	0.00
TOTAL:	19,300.00	9,650.00	10,849.26	-1,199.26	3,216.67	4,766.12	-1,549.45
OVERALL SURPLUS/DEFICIT:	-600.00	7,350.00	10,380.04	3,030.04	-2,216.67	-1,630.90	585.77

Closing account mgmt acct		9,837.51
Ordnance Survey	62.96	
Cory Enviromental	221.38	
Expenditure		<u>284.34</u>
Rutland CC Grass	1,133.00	
Income		<u>1,133.00</u>
Closing account for y/e		10,686.17
Current a/c: at 1 Apr 09:	4,647.99	
Deposit a/c: at 1 Apr 09:	8,611.03	
Less uncleared cheques/income	<u>2,572.55</u>	
Opening balance:		10,686.47
Income to date:	21,229.30	
Expenditure to date:	<u>10,849.26</u>	
Surplus/deficit to date:		<u>10,380.04</u>
Balance at 31/5		<u>21,066.51</u>
Current a/c: at 17 Sept 09	11,964.88	
Deposit a/c: at 17	8,622.82	
Less uncleared cheques/income	<u>-478.81</u>	
		21,066.51

Planning

Date	Ref No	Address	Proposal	Granted/Refused
2-Mar-2009	FUL/2009/0126/NT	Manor Farm , Manor Lane	Erection of general purpose shed (revised)	G
2-Mar-2009	FUL/2009/0092/JM	Church View, 30 Church Street	2 Storey extension to garage	R
23-Mar-2009	FUL/2009/0143/APB	6 Melton Road, Langham	Garage frontage chg to brick	G
16 April 2009	FUL/2009/0149/APB	15 Ruddle Way, Langham	Replacement of garage roller doors	G
15 April 2009	FUL/2009/0221/PG	Rutland CC Depot , Ashwell Rd, Langham	Depot to Small business offices	G
20 April 2009	FUL/2009/0154/APB	52 Well Street, Langham	2 porches and bank repair	G
01/05/2009	FUL/2009/0277/NT	Land adj to 24 Church Street, Langham	2 Storey Dwelling House	G
01/05/2009	FUL/2009/0238/APB	8 Fairfield Close, Langham	Ground floor extension - replacing garage	G
13/05/2009	FUL/2009/0246/JM	Langham Bowls Club 39 Manor Lane	Wooden Storage Shed	G
13/05/2009	PTA/2009/0301/APB	5 Oakham Road , Langham	Raise crown of 3 Corsican Pines	G
20/05/2009	FUL/2009/0300/JM	20 Kimball Road, Ashwell	2 storey extension	
15/06/2009	CAT/2009/0424/APB	29 Cold Overton Road	Various work to 27 trees	G
22/06/2009	FUL/2009/0442/APB	The Moorings, 56 Church St	Replacement of rotten timber windows with painted PVCu	G
23/06/2009	FUL/2009/0449/PG	Rutland Garden Centre, Ashwell	Retrospective application for change of use of first floor of retail unit from storage to living accom revised FUL/2008/0208	
9-Jul-2009	CAT/2009/0557/APB	Green Cottage, 33 Church Street	Pollard 1 no. Ash tree	G
8-Jul-2009	CAT/2009/0537/APB	28 Burley Road Langham	Reduce 1 no. Conifer by 40%	G
6-Jul-2009	FUL/2009/0309/JM	37 Church Street	Replace old timber windows with white UPVC to front elevation	G
6-Jul-2009	CAT/2009/0536/APB	Rutland Vintners, 30 Burley Road	Revised Fell 1 Conifer and reduce conifer by 40% - (Fell 1 Holly bush and reduce conifers by 40%)	G
6-Jul-2009	CAT/2009/0538/APB	25 Church Street	Fell 2 Ilex trees	G
14-Jul-2009	FUL/2009/0232/APB	7 Ruddle Way, Langham	Construction of first floor balcony to rear (west) elevation	W
20-Jul-2009	FUL/2009/0440/JM	2 Melton Road	Replacement of windows and doors to UPVC	G
28-Jul-2009	FUL/2009/0588/NT	45 Kimball Close, Langham	Extension to front and side (N&E elevations). Erection of boundary wall and gates	G

3-Aug-2009	FUL/2009/0656/PG	Rutland Garden Centre, Ashwell	Retrospective application for change of use of agricultural land to create an extension revised FUL/2009/0331	
29-Jul-2009	FUL/2009/0486	24 Kimball Close, Langham	Construction of 2 storey extension to side (west) revised 2008/0804	
4-Aug-2009	CAT/2009/0704/APB	3 Harewood Close	Fell 1 Cherry Tree	G
3-Aug-2009	CAT/2009/0662/APB	1 The Bungalows Bridge Street	Fell 1 conifer tree	G
17-Aug-2009	FUL/2009/0638/NT	40 Melton Road	Creation of new vehicular access	R
18-Aug-2009	FUL/2009/0696/NT	The Rookery, 2 Church Street	Replacement of timber door and window to UPVc	G
18-Aug-2009	FUL/2009/0697/NH	The Paddocks, Sharrads Farm, Burley Road	Variation of agricultural occupancy Condition no4	
19-Aug-2009	FUL/2009/0747/JM	20 Kimball Close	Ground floor extension to south	G
24-Aug-2009	CAT/2009/0783/APB	7 The Range	Work to 6 trees	
25-Aug-2009	FUL/2009/0811/APB	Tweeny Cottage, 16 Church St	Reclaimed brick and stone wall to east boundary	
1-Sep-2009		Langham Cof E School	Wall	
1-Sep-2009	CAT/2009/0816/APB	3 Grange Close, Langham	Fell 1 fir and prune 1 cherry tree	G
8-Sep-2009	FUL/2009/0858/NT	4 Orchard Rd, Langham	2 storey extension to nth side	
7-Sep-2009	FUL/2009/0837/NT	Ostlers Cottage, 63 Church Street	1st floor extension to south elevation	
15-Sep-2009	CAT/2009/0905/APB	8 Fairfield Close, Langham	Fell 4 trees – various	
22-Sep-2009	LBA/2009/0845/PG	The Old Hall , Church St	Refurbishment of Gatehouse buildings	
22-Sep-2009	LBA/2009/0818/PG	The Old Hall , Church St	Blocking of doorways to facilitate division of property into 2 dwellings	
22-Sep-2009	LBA/2009/0847/PG	The Old Hall , Church St	Conversion of granary barn into 2 storey dwelling inc grd floor extension to rear.	
22-Sep-2009	LBA/2009/0733/JM	13 Church Street	Installation of 2 Velux windows to rear	
23-Sep-2009	FUL/2009/0866/NT	Huntsmasters House, 22 Kimball Close	Chg of use from residential (3) to mixed use B&B(C1) and resid(3)	
23-Sep-2009	FUL/2009/0844/PG	The Old Hall , Church St	Refurbishment of Gatehouse outbuildings (43a, 45 and 47 Church St)	
24-Sep-2009	FUL/2009/0817/PG	The Old Hall , Church St	Conv of property into 2 residential units	
24-Sep-2009	FUL/2009/0846/PG	The Old Hall , Church St	Conversion of granary barn into 2 storey dwelling inc grd floor extension to rear.	
29-Sep-2009	CAT/2009/0972/APB	Land between Ruddle Way and Harewood Close Langham	Work to 13 trees	

29-Sep-2009	CAT/2009/0949/APB	Land at end of Ruddle Way	Work to 54 trees	
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20/07/2009	FUL/2009/0440/JM	2 Melton Road	Replacement of windows and doors to UPVC	G	This application concerns a modern house lying back off the Melton Road. A few months ago applicants from 2 of the Victorian/ Edwardian houses were given permission to replace wooden windows with UPVc/PVCu windows therefore it would be difficult to oppose this application. Felt that UPVc windows are acceptable in the right houses. Recommend approval.
28/07/2009	FUL/2009/0588/NT	45 Kimball Close, Langham	Extension to front and side (N&E elevations). Erection of boundary wall and gates	G	This application concerns a family sized house indevelopment of historic kennel buildings, on edge of consevation village but outside of conservation area. The extension footprint is in proportion to the main house and is proposed to match materials with original build. It should have minimal impact on neighbouring properties. We commend the use of slate and reclaimed bricks. It is assumed that the boundary wall will be brick and wrought iron. Recommend approval.
03/08/2009	FUL/2009/0656/PG	Rutland Garden Centre, Ashwell	Retrospective application for change of use of agricultural land to create an extension revised FUL/2009/0331		<p>The parish council has no objection in principle to the extension of the business and are in favour of accepting this proposal with the exception of Area A which is of concern with regard to the safety aspect of lorries turning and unloading in a car park area. The full analysis of the planning proposals are of considerable assistance to understanding the rationale and need for the matters proposed in areas A, B, C and D. The changes of use are now specific as to what is required.</p> <p>Area B – no objections to this area being used to hold trees – it would be a welcome addition to the garden centre and less intrusive than polytunnels.</p> <p>Area C – displaying tents – again no objections</p> <p>Area D – the only consideration here is the Bund. No objection to this but perhaps there is a possibility of planting hawthorn on or close to it in order to reduce the impact on the surrounding area.</p> <p>Area A is the main area of concern. There is obviously a problem with the number of delivery vehicles. This business like many has developed piecemeal over the years and it is often difficult to accommodate the large lorries that, at one time, could hardly be envisaged. We are assuming that the delivery vehicles currently enter the premises between the retail area and the car park and proceed to Area A. As goods are displayed along this driveway and it is therefore used by customers this is far from ideal. The main plant area as well as other displays are easily accessed from here. If vehicles are using this route then it is not a safe option and it is difficult to see how it could be made safe with the present arrangements in place. However we accept that this may be possible with the appropriate knowledge and expertise. Not sure that the proposal for access to A has yet achieved the safety that is required for pedestrians and staff.</p> <p>The current entries from Ashwell Road are not totally suitable for mixed lorry and car entry/ exit. There is a possibility of a new entrance to the south of the site. Could a driveway come from Ashwell Road and pass behind Perky Pets turning north into Area D, Area C and then Area A for unloading and turning? Staff cars would be able to use this route too. This may be a solution and may be worth investigating.</p> <p>There is no objection to a storage area in Area A but believe that this should be kept separate from vehicles and turning areas in order that staff have a safe working environment.</p> <p>Recommend approval for Areas B, C and D Concerned about the safety implications of Area A.</p>
29/07/2009	FUL/2009/0486	24 Kimball Close, Langham	Construction of 2 storey extension to side (west) revised 2008/0804		<p>The application concerns the review of an earlier application for a 2 storey extension for one of a pair of semi detached cottages on the historic Cottesmore Hunt Kennels.</p> <p>The footprint for the extension now appears to be appropriate in size, it will not be as wide as the original extension and will therefore have less of an impact on the adjoining property and the surrounding area than the original proposal. The extension design is of a design that is sympathetic to the existing cottage and we commend the use of reclaimed bricks, natural slate and wooden joinery. There are a few doubts about the balcony but this is personal choice.</p>

					Recommend approval
04/08/2009	CAT/2009/0704/APB	3 Harewood Close	Fell 1 Cherry Tree	G	The tree is in a prominent position and can easily be seen from Burley Road. It is of some significance. The report concerning the tree sadly advises of the need to fell the tree. There are some signs of disease and we can see no objection to the proposal. It could be considered that the tree has infact outgrown it's position, taking up a considerable area of the garden, perhaps a replacement tree may be advised. Because of the condition it is not worthy of a TPO. Recommend approval
03/08/2009	CAT/2009/0662/APB	1 The Bungalows Bridge Street	Fell 1 conifer tree	G	The conifer can be seen from Bridge Street but is not a significant tree as such. It probably reduces the amount of natural light reaching the bungalow and adjoining rear garden a considerable amount. It is of no great merit to either the property itself or the surrounding COnservation Area, infact a conifer may even be considered inappropriate for the area. It is not worthy of a TPO. Recommend approval.
17/08/2009	FUL/2009/0638/NT	40 Melton Road	Creation of new vehicular access	R	This is a revised application to one refused previously. This application has a lot more detail, it has been well thought through and is supported by design and logistical statements. These cottages are in a significant part of Langham along the Melton Road exit to the countryside. Off Street parking would be beneficial both to the residents and to those using Manor Lane. The enclosed plans do seem to provide a solution to an ongoing problem. As long as the plan meets approval from the Highways Department and complies with other legislation, recommend approval.
18/08/2009	FUL/2009/0696/NT	The Rookery, 2 Church Street	Replacement of timber door and window to UPVc	G	This application concerns a semi detached house with frontage in late 30s style, within the conservation area of the village and within the secluded area of the Rookery. The first floor window above the bay has already been successfully replaced by UPVc materials in the main period of the house. We have no objections to the proposed replacement windows. We do not have an illustration of the proposed front door but if as stated it is to be of the same design then this too would be fine. Recommend approval.
18/08/2009	FUL/2009/0697/NH	The Paddocks, Sharrads Farm, Burley Road	Variation of agricultural occupancy Condition no4		This application seeks to regularise the present situation. The supporting statement is helpful in being able to evaluate and comment on the proposal and we can see no objection to this proposal. Recommend approval.
19/08/2009	FUL/2009/0747/JM	20 Kimball Close	Ground floor extension to south	G	The footprint of this extension is small in relation to the larger house. The roofline to the single storey is acceptable, together with the making of a courtyard between the house and the extension which softens the enviromental view of the extension. There is still a view that this extension would be better situated on the west elevation where it would have less impact on the immediate area, however with the proposal it is felt that it is probably of small enough size to be unobtrusive to the surrounding properties. Recommend approval
24/08/2009	CAT/2009/0783/APB	7 The Range	Work to 6 trees		The 6 trees are not significant and cannot be readily seen from either the Range or Ranksborough Drive. We do not consider that these trees are worthy of protection by a Tree Preservation Order. Recommend approval.
25/08/2009	FUL/2009/0811/APB	Tweeny Cottage, 16 Church St	Reclaimed brick and stone wall to east boundary		We have no objections to this proposal and commend the use of reclaimed bricks. Recommend approval.
01/09/2009		0 Langham Cof E School	wall		0
01/09/2009	CAT/2009/0816/APB	3 Grange Close, Langham	Fell 1 fir and prune 1 cherry tree	G	No objections to felling of fir tree. Some pruning of the cherry tree would be acceptable but the application does not state the amount of work to be done. The tree is significant. It is readily seen by the public, contributes to the street scene in general and has considerable amenity value in this part of the village. It is possible that the tree should be considered worthy of a TPO, the work proposed may determine whether this is necessary.

				Recommend approval to pruning subject to Tree Officer agreement to extent of proposed works.
08/09/2009	FUL/2009/0858/NT	4 Orchard Rd, Langham	2 storey extension to nth side	This application concerns a modern house in a road leading to open countryside. A house close by has been similarly enlarged. The appraisal statement and drawings are helpful. The frontage will be enhanced. It is assumed that this current extension does not impinge too close to the neighbours boundary. Recommend approval
07/09/2009	FUL/2009/0837/NT	Ostlers Cottage, 63 Church Street	1st floor extension to south elevation	This application concerns a small significant property in the central conservation area of the village. The extension is to the first floor above an existing single storey building - hence there is no increase in footprint. The appraisal statement is full and helpful. The use of natural slate, wooden joinery and green oak are to be commended. The rooflights will ensure the existing roof line is retained. Recommend approval
15/09/2009	CAT/2009/0905/APB	8 Fairfield Close, Langham	Fell 4 trees - various	These trees are more shrub like than trees. They are non-native on the front drive of a modern house. They are not of significance and not worthy of protection. Recommend approval.

6 Planning

a. Updates received

The clerk advised that no updates had been received relating to the school wall.

The clerk advised that there are now a number of planning applications in concerning developments to the Old Hall.

Cllr Mitchell updated the councillors on the Gates Planning Application. At this stage there is no date set for the application to go to committee. The retail assessment was quite negative advising that there would be an adverse affect on both Oakham Town centre and Ashwell Garden Centre. Gates have been given time to respond to this. Rutland Highways have given their opinion on the % increase on cars and requested that Gates will have to perform and Environmental test relating to noise, fumes, vibrations, dust etc. Cllr Hosmer is to approach Mr Davies to discuss the current position. RH

Cllr Higgins advised the meeting that the tarmacing outside the bridge to 8 Well Street had been done and the new tarmacing was now unsightly. The clerk reminded the council that this work had been done as a result of the residents complaints regarding flooding of the main road and was done in agreement with RCC Highways.

Cllr Mitchell left the meeting at 8.39pm

b. Comments

Cllr Hosmer requested that comments that had been withdrawn be removed from the planning schedule. Clerk to action. FT

c. Review of procedures

As one of the councillors on the planning sub-committee was unable to attend due to ill health it was decided to postpone this discussion to the next meeting.

Cllr Hosmer felt that perhaps the Village Design Statement (VDS) was no longer important with regard to planning applications. Councillor Wright reminded councillors that the VDS had been adopted as Supplementary Planning Guidance by Rutland County Council and that it was still relevant in all planning applications. Cllr Duncan concurred and it was agreed that the VDS would still continue to be part of the planning process. Cllr Wright requested that a copy of the Development Plans be kept at her house to enable regular reference rather than having to access them from the Village Hall. Cllr Wright to advise clerk of document in question, Clerk then to request a new copy from the Council.

RW
FT

Cllr Wright issued a copy of the document 'Putting your views to the Council' to the clerk and Chairman to help with responses to planning applications.

7. Report from any Sub Committees

- a. Cllr Hosmer advised that three new headstones had been agreed by the burial sub-committee and that there had been one burial for the late Harry Hemsley.
- b. Cllr Hosmer also advised that the work on the playing field had been completed although the posts on the slide are still to be painted.

8. Report from, Meetings Attended on Council behalf.

a. Parish Council Forum

- i. Cllr Higgins advised that papers have been submitted to the chairman to be circulated relating to the Parish Forum meeting.
- ii. There had been a presentation by C.Councillor Hugh Rees relating to the Rutland Over Sixties Engagement ROSE.
- iii. Cllr Higgins advised that there was to be a consultation on homelessness and affordable housing at Catmose Council Chamber. Parish councillors are invited to attend on Oct 15th 1-4.30pm.
- iv. Cllr Higgins advised that the Rutland Minerals Core Strategy pre-submission document had been reviewed. It now includes Stretton, Clipsham and Ketton but excludes N. Luffenham Airfield.
- v. Cllr Higgins advised that there had been a lively discussion re close of applications for various levels of governance in community re personal social services local network.

- b. Cllr Higgins advised on the 'Big Switch Off', 12 -18th Oct. Cllr Hosmer asked if there had been any publicity, and Cllr Duncan asked if this related to power cuts. Cllr Higgins advised that it related to trying to reduce our Carbon Footprints, and that everyone was encouraged to make a big effort to switch off all unused electrical devices. Cllr Pickard asked if it were nationwide. Cllr Higgins advised that it is in areas where the difference can be easily monitored. Cllr Hosmer advised that it had been for 4 hours the previous year and is for 6 days this year.
- c. Cllr Higgins advised that she had attended training provided by the long standing Chairman of Anstey which had been attended by a

number of councillors, all with significant experience. Cllr Higgins advised that it had taken the form of problem solving discussions and had been very interesting and informative. Two books were recommended. 'Pointers to good practice' ISBN 0861706935 2005 edition and 'The Good Councillors guide'. Clerk to source one for each councillor.

FT

9. Playing field inspection rota as follows

Oct Cllr Mitchell
Nov Cllr Pickard
Dec Cllr Hosmer

10. Items for Next meeting.

Next meeting – Tues 24th November 2009

- a. Bus stop / standing area for children waiting for school bus re Wendy Broad's letter. Clerk to write to Mrs Broad to advise.
- b. Cllr Wright advised that two trees on the green by the sub station need attention. Cllr Wright to write out planning application. Cllr Hosmer to approach Glynn Hubbard to do the work.

FT

RW
RH

11. AOB

- a. Cllr Wright asked if anyone was willing to write an article for the next Langham News. Cllr Higgins agreed to write one on training. It was felt that it was relevant for parishioners to understand the training done by councillors on their behalf.
- b. Cllr Wright advised of a CPRE / English Heritage article on conservation areas and replacement windows.
- c. The clerk advised that the insurance cover held was in line with other parish councils.

JH

The meeting closed at 9.05

Meeting closed

Minutes of Langham Parish Council Meeting held on 24th November 2009

Attendance

Cllr R Hosmer Chair
Cllr R Wright
Cllr J Higgins
Cllr P Duncan
Cllr A Pickard
Cllr G Kirk
Cllr H Crouch from 9pm

Ivan Burger and Carl Sleving, both residents of Grange Close spoke prior to the formal meeting to put forward their case against the new house proposed to be built in their close. The councillors listened to their case and asked additional questions. The parishioners were thanked for their input. They then left the meeting.

1. Apologies
Cllr F Mitchell
Cllr R Bailey

Declaration of Interests

Cllr Hosmer declared an interest in the Neighbourhood watch scheme to be discussed later.

2. Minutes of meeting held on 6th October 2009

P517 11 b A '/' to be added between CPRE and English Heritage with respect to their article on conservation areas and plastic windows.

The Minutes were signed as correct.

Proposed Cllr Duncan
Seconded Cllr Pickard

3. Matters Arising

a. Seat on Oakham Road

Cllr Hosmer advised that the site of current seat was not suitable for the replacement seat as the bank slopes down and following on from the widening of the cyclepath there is no longer enough level ground. There is a site further along the road, next to an Oak tree which would be suitable and would look up towards a greener area. Cllr Duncan suggested that it would be better sited nearer to the roundabout. Cllr Kirk asked if permission would be needed from Highways for this. Cllr Hosmer suggested the County Council would have to be contacted to check for utilities. Clerk to contact council to request permission. Cllr Higgins asked if the position is a windswept area but general consensus was that it is relatively sheltered. Cllr Wright felt the roundabout site might not be suitable but the meeting decided . 4:1 in favour of the roundabout site if agreed by the County Council.

FT

b. Village sign

Cllr Higgins advised the meeting that she had visited Catmose College Art Department regarding the potential to include the college in the design of the sign. Unfortunately it was unlikely to be something they could fit into the curriculum. Cllr Higgins advised that she was also going to contact Oakham School to see if they would be interested in getting involved. The councillors commended Cllr Higgins article on the sign in Langham News.

JH

Cllr Duncan asked if the village history group had been contacted regarding the proposed sign, Cllrs Wright and Higgins assured him that it had.

Cllr Duncan suggested if the sign were to go ahead it should be something unique to Langham not a standard village sign. Cllr Higgins referred him to earlier Parsih Council meeting minutes.

c. Bus shelter

Clerk advised that the letter to Mrs Broad advising on the Parish Council's position regarding a bus shelter for the school children had been sent and that nothing further had been heard. Cllr Duncan advised that there was no room for a sign let alone a bus stop in the site in question. Cllr Wright suggested perhaps some paving or tarmac could be laid but general consensus was that there was just no space. The council also raised the concern that the pick up point could be moved at any stage, potentially leaving an unused bus stop. No further action will occur at this stage.

d. Trees on Green

Cllr Wright advised the councillors that she had filled in the appropriate form to request permission to trim the trees on the green beside the sub station. The Clerk confirmed that she had signed and submitted the request to the council.

4. Correspondence

Cllr Hosmer read out the letter from Mrs Allen regarding the speed of traffic on the A606. Cllr Higgins suggested photocopying the letter and sending it to the Police representative. Clerk to photocopy and send to Cllr Crouch. Cllr Hosmer advised that he had contacted the local police to discuss the problem but no conclusion had been reached. Cllr Pickard reminded Council it had been planned that Highways representative Mr Aman Mehra would attend a meeting to discuss such matters but that this had not yet happened.

FT

Clerk to respond to Mrs Allen advising that we recognise the problem and that it has been discussed in detail at a previous parish council meeting and that it is something which is reviewed regularly..

Cllr Pickard suggested that the current speeding sign be replaced by one which feeds back the speed of the car going past. Cllr Hosmer suggested finding out the price of such a sign. Cllr Wright advised this had previously been researched. Cllr Higgins suggested moving the 30mph sign further out of the village but Cllr Wright advised that this was a difficult process. Cllr Higgins advised that Whitwell and Empingham have both moved their signs out of the village recently.

FT

Cllr Hosmer read out the letter from Mr Stokes regarding the adoption of his road. Clerk to request for an update from RCC. FT

Cllr Hosmer read out the invitation to join the Rural Services Network. Clerk to circulate. FT

Cllr Hosmer read out the letter from Spire Homes regarding the adoption of RCC houses. Clerk to circulate. FT

Cllr Duncan recommended that in future correspondence be scanned and sent to councillors by email prior to the meeting. Clerk to action. FT

Finances April 2009 - March 2010

The financial year is divided into six two-month periods.

	2009-10	Year to date:			Current period:		4
	Budget	Budget	Actual	Variance	Budget	Actual	Variance
INCOME							
Precept:	16,000.00	16,000.00	16,000.00	0.00	0.00	0.00	0.00
Grass Cutting:	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Street Lights:	700.00	0.00	2,538.79	2,538.79	0.00	0.00	0.00
Burial Ground:		0.00	1,866.00	1,866.00	0.00	455.00	455.00
Admin fees:		0.00	125.00	125.00	0.00	50.00	50.00
Insurance:		0.00	0.00	0.00	0.00	0.00	0.00
Sundries:		0.00	0.00	0.00	0.00	0.00	0.00
Interest:		0.00	19.08	19.08	0.00	0.00	0.00
VAT:	1,000.00	1,000.00	1,185.43	185.43	0.00	0.00	0.00
		0.00		0.00	0.00	0.00	0.00
TOTAL:	18,700.00	17,000.00	21,734.30	4,734.30	0.00	505.00	505.00
EXPENSES:							
Clerk's Salary:	2,400.00	1,600.00	1,303.25	296.75	400.00	186.00	214.00
Clerk's Expenses:	150.00	100.00	164.77	-64.77	25.00	38.74	-13.74
Street Lights:	4,230.00	2,820.00	2,013.82	806.18	705.00	356.60	348.40
Burial Ground RCC:	600.00	400.00	700.00	-300.00	100.00	540.00	-440.00
Grounds & Open Space:	7,100.00	4,733.33	5,274.68	-541.35	1,183.33	660.00	523.33
Insurance:	1,000.00	666.67	1,005.96	-339.29	166.67	0.00	166.67
Admin:		0.00	75.00	-75.00	0.00	0.00	0.00
Sundries:	500.00	333.33	124.85	208.48	83.33	10.00	73.33
Recreation Ground:	850.00	566.67	50.00	516.67	141.67	0.00	141.67
Grants:	1,700.00	1,133.33	1,050.00	83.33	283.33	0.00	283.33
Bus Shelter:		0.00	0.00	0.00	0.00	0.00	0.00
Audit:	150.00	100.00	135.00	-35.00	25.00	0.00	25.00
Subscriptions:	400.00	266.67	353.37	-86.70	66.67	0.00	66.67
Hall Rental:	120.00	80.00	37.00	43.00	20.00	0.00	20.00
Chairmans Fund:	100.00	66.67	9.99	56.68	16.67	0.00	16.67
Contingency:		0.00	0.00	0.00	0.00	0.00	0.00
Post Office:		0.00	0.00	0.00	0.00	0.00	0.00
VAT:		0.00	396.40	-396.40	0.00	53.49	-53.49
		0.00		0.00	0.00	0.00	0.00
TOTAL:	19,300.00	12,866.67	12,694.09	172.58	3,216.67	1,844.83	1,371.84
OVERALL SURPLUS/DEFICIT:	-600.00	4,133.33	9,040.21	4,906.88	-3,216.67	-1,339.83	1,876.84

Closing account mgmt acct **9,837.51**

Ordnance Survey 62.96

Cory Enviromental 221.38

Expenditure 284.34

Rutland CC Grass 1,133.00

Income 1,133.00

Closing account for y/e **10,686.17**

Current a/c: at 1 Apr 09: 4,647.99

Deposit a/c: at 1 Apr 09: 8,611.03

Less uncleared cheques/income 2,572.55

Opening balance: **10,686.47**

Income to date: 21,734.30

Expenditure to date: 12,694.09

Surplus/deficit to date: 9,040.21

Balance at 31/5 **19,726.68**

Current a/c: at 16 Oct 09 13,097.42

Deposit a/c: at 17 8,622.82

Less uncleared cheques/income 1,993.56

19,726.68

2009 -2010 review and Budget setting for 2010-2011

	2009-2010	EOY	Variance	Variance	2010-2011	
	<i>Budget</i>	predicted	to budget	Comment	Proposed budget	Comment
INCOME						
Precept:	16,000.00	16000	0		15,000	
Grass Cutting:	1,000.00	1000	0		1,000	
Street Lights:	700.00	2539	1,839	Parish costs reimbursed by council 1 year in arrears - less £1 per community charge payer	2,200	
Burial Ground:		2000	2,000	No burials in budget	1,000	Equal to cost of maintenance - RCC will reimburse if no other income received
Admin fees:		150	150	No admin fees in budget	100	Equal to cost of burial admin - balance each other
Insurance:		0	0			
Sundries:		0	0			
Interest:		25	25			
VAT:	1,000.00	1185	185	Slightly larger reclaim from last year due to purchase of lights	1,000	Average VAT repayment
TOTAL:	18,700.00	22,899.00	4,199		20,300	
EXPENSES:						
Clerk's Salary:	2,400.00	2234.5	166		2,400	
Clerk's Expenses:	150.00	230	-80	Balances with reduction in sundries	300	Sundries + expenses broadly in line
Street Lights:	4,230.00	3200	1,030	Budgeted for large increase in electricity prices	3,500	
Burial Ground RCC:	600.00	770	-170	Additional area cut	1,000	10% increase on full year costs Cost of grass cutting - balanced by income
Grounds & Open Space:	7,100.00	5795	1,305	10 cuts at £520 + few extra costs	5,700	10 cuts and 10% increase
Insurance:	1,000.00	1006	-6		1,000	As this year
Admin:		150	-150	Balances with admin figure above	100	Balances admin income
Sundries:	500.00	200	300	Net off against increase in clerk expenses	300	Sundries + expenses broadly in line
Recreation Ground:	850.00	50	800	No major expenditure in year	200	No major expenditure predicted
Grants:	1,700.00	1050	650	No post office	1,300	
Bus Shelter:		0	0		0	
Audit:	150.00	135	15		200	Slight increase
Subscriptions:	400.00	400	0		400	in line with current year
Hall Rental:	120.00	120	0		100	
Chairmans Fund:	100.00	40	60		100	
Contingency:			0		500	
Post Office:			0			
VAT:		500	-500	Not budgeted	1,000	
			0			
TOTAL:	19,300.00	15,880.50	3,420		18,100	

5 Finance

a. Current Financial position

The clerk circulated the financial report and advised that we are currently looking at coming in ahead of budget due to reduced costs of open ground maintenance and additional income on street lights and from the burial ground.

Cllr Hosmer advised that there was still one grass cut to get in before the year end covering at least the playing field and burial ground.

The financial situation was accepted proposed by Cllr Higgins, seconded by Cllr Pickard

b. Accounts for payment

The Development plan as discussed at last meeting would cost £31 to obtain from the council. It was decided not to pursue this option, clerk to look through old files in village hall to see if original copy can be found.

Cllr Hosmer suggested that a copy may also be found on the internet.

Cllr Hosmer advised that there was a bill due from P Burdett for work done to install the seat and playing field repairs.

c. Budget for year 2010-2011

The clerk gave an overview of the current year end forecast and assumptions for the following year. Cllr Duncan explained the movement away from budget for this year and the changes proposed to the budget as can be seen in the figures above.

Cllr Duncan proposed that the Precept for the next year be reduced to £15000. This leaves Langham as having one of the lowest precepts per capita in the county.

There was a discussion regarding potential additional contingencies.

Cllr Hosmer asked whether there should be a figure in for the proposed sign. As this is to be discussed at the AGM it was felt that it was not an item which should be budgeted at this stage.

Cllr Higgins raised the question of clearing the brook and whether there should be money set aside in the budget in case this needs doing – it was last done approximately 20 years ago,. Cllr Kirk advised that when this had been done previously the riparian owners (who are legally responsible for keeping their section of the brook clear) had been asked to contribute and most had done so. Cllr Duncan suggested that if money was needed the 2009 surplus could be used. The matter of the brook is to be added to the agenda for the next meeting.

Cllr Wright suggested that as it will be the Diamond Jubilee in 2012 it would be nice to have a village celebration and that perhaps money should be set aside now. There was a discussion over how much the previous celebration had cost. It was around £500 for the Golden Jubilee but some items and services had been donated rather than bought. All Councillors in support of the concept and Cllr Higgins commended the idea. Cllr Duncan recommended that this be an item on the AGM agenda.

Cllr Higgins suggested that 2 new headings those of 'Brook' and 'Jubilee' be added to the budget. Cllr Duncan explained that these were

exceptional items which could be paid for by the current surplus.

There was further discussion regarding the 2010 Precept. Cllr Wright stressed that it was hard to put the Precept up again once reduced. Cllr Kirk advised that it had previously been raised significantly for a specific need and then reduced again the following year. Cllr Wright recommended setting the Precept level half way between the current and proposed level.

Cllr Duncan and Cllr Kirk recommend that the Precept be reduced to £15,000 as per original proposal.

Proposed Cllr Kirk
Seconded Cllr Duncan

3 in favour, 2 against.
Clerk to inform RCC.

FT

d. Grants to Neighbourhood Watch scheme

Although having declared an interest Cllr Hosmer explained that Rutland Neighbourhood watch have previously been run under the wing of Leicestershire. The group has been moved to Rutland run by Ron Simpson. Cllr Hosmer advised that Langham currently has three neighbourhood watch schemes covering Ranksborough Hall, Ruddle Way and the rest of the village. The new group has sent out a request for financial support from the local parishes. Cllr Duncan asked what the money was to be spent on ?

Cllr Hosmer advised that it would cover administration, stationery and training. Cllr Duncan enquired as to whether they had an amount in mind. Cllr Hosmer advised that it would take about £5000 to get a neighbourhood watch in every area in Rutland with training and a newsletter.

Cllr Duncan suggested that a fair contribution would be £100.

Cllr Duncan proposed donating £100

Proposed Cllr Duncan
Seconded Cllr Kirk

FT

All in favour
Clerk to action.

Planning

Date	Ref No	Address	Proposal	Granted/Refused
20-Jan-2009	FUL/2009/0014/NT	Rutland Polo Club	Retrospective Club House	
	FUL/2008/1069/JM	20 Kimball Close	Stable Block	
2-Mar-2009	FUL/2009/0126/NT	Manor Farm , Manor Lane	Erection of general purpose shed (revised)	G
2-Mar-2009	FUL/2009/0092/JM	Church View, 30 Church Street	2 Storey extension to garage	R
23-Mar-2009	FUL/2009/0143/APB	6 Melton Road, Langham	Garage frontage chg to brick	G
16 April 2009	FUL/2009/0149/APB	15 Ruddle Way, Langham	Replacement of garage roller doors	G
15 April 2009	FUL/2009/0221/PG	Rutland CC Depot , Ashwell Rd, Langham	Depot to Small business offices	G
20 April 2009	FUL/2009/0154/APB	52 Well Street, Langham	2 porches and bank repair	G
01/05/2009	FUL/2009/0277/NT	Land adj to 24 Church Street, Langham	2 Storey Dwelling House	G
01/05/2009	FUL/2009/0238/APB	8 Fairfield Close, Langham	Ground floor extension - replacing garage	G
13/05/2009	FUL/2009/0246/JM	Langham Bowls Club 39 Manor Lane	Wooden Storage Shed	G
13/05/2009	PTA/2009/0301/APB	5 Oakham Road , Langham	Raise crown of 3 Corsican Pines	G
20/05/2009	FUL/2009/0300/JM	20 Kimball Road, Ashwell	2 storey extension	
27/05/2009	FUL/2009/0331/PG	Rutland Garden Centre, Ashwell	Change of use from adjacent agricultural field to garden centre extension	R
15/06/2009	CAT/2009/0424/APB	29 Cold Overton Road	Various work to 27 trees	G
22/06/2009	FUL/2009/0442/APB	The Moorings, 56 Church St	Replacement of rotten timber windows with painted PVCu	G
23/06/2009	FUL/2009/0449/PG	Rutland Garden Centre, Ashwell	Retrospective application for change of use of first floor of retail unit from storage to living accom revised FUL/2008/0208	
9-Jul-2009	CAT/2009/0557/APB	Green Cottage, 33 Church Street	Pollard 1 no. Ash tree	G
8-Jul-2009	CAT/2009/0537/APB	28 Burley Road Langham	Reduce 1 no. Conifer by 40%	G
6-Jul-2009	FUL/2009/0309/JM	37 Church Street	Replace old timber windows with white UPVC to front elevation	G
6-Jul-2009	CAT/2009/0536/APB	Rutland Vintners, 30 Burley Road	Revised Fell 1 Conifer and reduce conifer by 40% - (Fell 1 Holly bush and reduce conifers by 40%)	G
6-Jul-2009	CAT/2009/0538/APB	25 Church Street	Fell 2 Ilex trees	G
14-Jul-2009	FUL/2009/0232/APB	7 Ruddle Way, Langham	Construction of first floor balcony to rear (west) elevation	W
20-Jul-2009	FUL/2009/0440/JM	2 Melton Road	Replacement of windows and doors to UPVC	G
28-Jul-2009	FUL/2009/0588/NT	45 Kimball Close, Langham	Extension to front and side (N&E elevations). Erection of boundary wall and gates	G
3-Aug-2009	FUL/2009/0656/PG	Rutland Garden Centre, Ashwell	Retrospective application for change of use of agricultural land to create an extension revised FUL/2009/0331	
29-Jul-2009	FUL/2009/0486	24 Kimball Close, Langham	Construction of 2 storey extension to side (west) revised 2008/0804	
4-Aug-2009	CAT/2009/0704/APB	3 Harewood Close	Fell 1 Cherry Tree	G
3-Aug-2009	CAT/2009/0662/APB	1 The Bungalows Bridge Street	Fell 1 conifer tree	G
17-Aug-2009	FUL/2009/0638/NT	40 Melton Road	Creation of new vehicular access	R

18-Aug-2009	FUL/2009/0696/NT	The Rookery, 2 Church Street	Replacement of timber door and window to UPVc	G
18-Aug-2009	FUL/2009/0697/NH	The Paddocks, Sharrads Farm, Burley Road	Variation of agricultural occupancy Condition no4	
19-Aug-2009		20 Kimball Close	Ground floor extension to south	G
24-Aug-2009	CAT/2009/0783/APB	7 The Range	Work to 6 trees	
25-Aug-2009	FUL/2009/0811/APB	Tweeny Cottage, 16 Church St	Reclaimed brick and stone wall to east boundary	G
1-Sep-2009	0-Jan-1900	Langham Cof E School	wall	
1-Sep-2009	CAT/2009/0816/APB	3 Grange Close, Langham	Fell 1 fir and prune 1 cherry tree	G
8-Sep-2009	FUL/2009/0858/NT	4 Orchard Rd, Langham	2 storey extension to nth side	G
7-Sep-2009	FUL/2009/0837/NT	Ostlers Cottage, 63 Church Street	1st floor extension to south elevation	R
15-Sep-2009	CAT/2009/0905/APB	8 Fairfield Close, Langham	Fell 4 trees - various	G
22-Sep-2009	LBA/2009/0845/PG	The Old Hall , Church St	Refurbishment of Gatehouse buildings	
22-Sep-2009	LBA/2009/0818/PG	The Old Hall , Church St	Blocking of doorways to facilitate division of property into 2 dwellings	
22-Sep-2009	LBA/2009/0847/PG	The Old Hall , Church St	Conversion of granary barn into 2 storey dwelling inc grd floor extension to rear.	
22-Sep-2009	LBA/2009/0733/JM	13 Church Street	Installation of 2 Velux windows to rear	G
23-Sep-2009	FUL/2009/0866/NT	Huntsmasters House, 22 Kimball Close	Chg of use from residential (3) to mixed use B&B(C1) and resid(3)	
23-Sep-2009	FUL/2009/0844/PG	The Old Hall , Church St	Refurbishment of Gatehouse outbuildings (43a, 45 and 47 Church St)	
24-Sep-2009	FUL/2009/0817/PG	The Old Hall , Church St	Conv of property into 2 residential units	
24-Sep-2009	FUL/2009/0846/PG	The Old Hall , Church St	Conversion of granary barn into 2 storey dwelling inc grd floor extension to rear.	
29-Sep-2009	CAT/2009/0972/APB	Land between Ruddle Way and Harewood Close Langham	Work to 13 trees	G
29-Sep-2009	CAT/2009/0949/APB	Land at end of Ruddle Way	Work to 54 trees	G
6-Oct-2009	FUL/2009/0919/APB	6 Ruddle Way	Conv of double garage to bedroom, bathroom and store + additional window	
20-Oct-2009	ful/2009/1053/jm	Langham Cof E School	All weather surface and enclosure to sports pitch	
21-Oct-2009	CAT/2009/1069/APB	39 Church St	Reduce crown of 3 trees	
2-Nov-2009	LBA/2009/1084/APB	The Forge, 22 Well Street	Internal alterations to walls, doors and ceilings	
2-Nov-2009	LBA/2009/1081	13 Bridge Street	Replacement of 4 windows and 1 door with UPVC	
10-Nov-2009	CAT/2009/1170/APB	9 The Range, Langham	Fell 1 conifer tree	
16-Nov-2009	FUL/2009/1146/PG	Land adj 6 Grange Close	Erection of single dwellinghouse & new vehicle access	
16-Nov-2009	PTA/2009/1212/APB	Old Hall 43 Church Street	work to 8 protected trees	
17-Nov-2009	FUL/2009/1210/PG	Land at 482768 309456 Manor Lane, Barelythorpe	Restoration and ext of agricultural building to form residential property	

Date	Ref no.	Address	Proposal	Comments
22-Sep-2009	LBA/2009/0818/PG	The Old Hall , Church St	Blocking of doorways to facilitate division of property into 2 dwellings	<p>This application concerns interior changes to the Old Hall Manor House in the centre of the Conservation Village of Langham. The House is Grade II listed with substantial 17th century history of local relevance.</p> <p>Advice is documented as having been gained. The Design Statement rationale is well researched and clearly presented. Retention and care of this central focus of Langham must be the primary objective. It is a building that is much loved and appreciated by the people of Langham.</p> <p>The preferred option would be for The Old Hall to revert to a single dwelling. However this proposal is the next best option and is certainly preferable to the division into flats that existed until recently. A vertical division would seem the most sympathetic way of forming two dwellings.</p> <p>The only concern is for the garden. In dividing the house and the grounds, there should be due care taken to preserve the design of the garden. Although neglected in recent years, the importance of the garden should be recognised, we believe the bare bones to still be visible, and perhaps one day it too will be restored.</p> <p>Recommend approval.</p>
22-Sep-2009	LBA/2009/0847/PG	The Old Hall , Church St	Conversion of granary barn into 2 storey dwelling inc grd floor extension to rear.	<p>The granary barn may be better described as Stables with Hay Loft over.</p> <p>The removal of modern unsympathetic features and replacement or restoration as original is to be commended. The repair and restoration of stone walls, roofs and pipework will do much to enhance the appearance of the Grade II Listed building.</p> <p>The proposed ground floor extension out the back is relatively small and will be constructed of Collyweston Slate to match the exiting building.</p> <p>We have no objections to the proposed conversion to a dwelling. This will be good use of a redundant building and further deterioration of the fabric will be halted.</p> <p>It is noted that there are no changes to car parking numbers.</p> <p>Recommend approval.</p>
22-Sep-2009	LBA/2009/0733/JM	13 Church Street	Installation of 2 Velux windows to rear	<p>The application concerns rooflights within a slate roof in the central conservation area of the village. The velux windows are of similar colour to the slate, not seen from the road and not altering the roof line.</p> <p>Recommend approval.</p>
23-Sep-2009	FUL/2009/0866/NT	Huntsmasters House, 22 Kimball Close	Chg of use from residential (3) to mixed use B&B(C1) and resid(3)	<p>Kimball Close is a cul-de-sac on the edge of the boundary of Langham. The historic nature of these buildings has been retained within the group of these houses.</p> <p>The changes of use would be of no.22 into mixed B&B and residential would be of minimal impact on the street and neighbours, limited by number of rooms available and the increase in car parking numbers. The house is on a side road and it is unlikely that there would be much passing/ casual trade.</p> <p>Recommend approval.</p>
23-Sep-2009	FUL/2009/0844/PG	The Old Hall , Church St	Refurbishment of Gatehouse outbuildings (43a, 45 and 47 Church St)	<p>The gatehouse buildings facing onto Church Street contribute substantially to this pretty part of the Central Conservation area of Langham. The buildings in themselves are significant and important. The refurbishment of these important Grade II Listed buildings is to be commended.</p> <p>The removal of an unsympathetic modern window, modern partitions , fittings etc and general restoration and the use of materials to match existing will do much to restore this building to it's original state. The proposed overhaul of the existing clock mechanism, which is of historic interest, is particularly welcome.</p> <p>Recommend approval.</p>

24-Sep-2009	FUL/2009/0817/PG	The Old Hall , Church St	Conv of property into 2 residential units	<p>The preferred option would be for The Old Hall to revert to a single dwelling. However it is far too big to be a single modern dwelling and this proposal is the next best option and is certainly preferable to the division into flats that existed until recently. A vertical division would seem the most sympathetic way of forming two dwellings and should result in two very comfortable houses to live in..</p> <p>If the proposed division ensures that the restoration and rebuilding of the Old Hall continues then we have no objection. The importance of this building is illustrated by it's Grade II* listing and is a building that is much loved and appreciated by the people of Langham.</p> <p>The only concern is for the garden. The garden's history is outlined in the design statements for the Old Hall Restoration. In dividing the house and the grounds, there should be due care taken to preserve the design of the garden. Although neglected in recent years, the importance of the garden should be recognised, we believe the bare bones to still be visible, and perhaps one day it too will be restored.</p> <p>Recommend approval.</p>
24-Sep-2009	FUL/2009/0846/PG	The Old Hall , Church St	Conversion of granary barn into 2 storey dwelling inc grd floor extension to rear.	<p>The granary barn may be better described as Stables with Hay Loft over.</p> <p>It has been residential to some extent in the immediate past and is now a redundant building in a historic setting. The removal of modern unsympathetic features and replacement or restoration as original is to be commended. The repair and restoration of stone walls, roofs and pipework will do much to enhance the appearance of the Grade II Listed building.</p> <p>The proposed ground floor extension out the back is relatively small and will be constructed of Collyweston Slate to match the exiting building.</p> <p>We have no objections to the proposed conversion to a dwelling. This will be good use of a redundant building and further deterioration of the fabric will be halted.</p> <p>The design statement is full and well described. We fully support the proposals in full</p> <p>Recommend approval.</p>
29-Sep-2009	CAT/2009/0972/APB	Land between Ruddle Way and Harewood Close Langham	Work to 13 trees	<p>This segment of land is preserved as a small garden space for supervised play. The trees are seen from Burley Road. It is felt that the proposed works are appropriate for the continued management of these trees. It should ensure that the trees continue to thrive for many years to come. The trees are of significant amenity value in this part of the village.</p> <p>Two members of the planning sub committee declared an interest and their opinions have been excluded from this comment.</p> <p>Recommend approval.</p>
29-Sep-2009	CAT/2009/0949/APB	Land at end of Ruddle Way	Work to 54 trees	<p>This belt of trees was originally planted as a screen to reduce the impact of the Ruddles extension and make the brewery less obtrusive when approaching the village from the Oakham direction. We believe that the trees were planted close together , perhaps with the intention of thinning at a later date.</p> <p>However, the brewery has since been replaced by the Ruddle Way houses and these trees now reduce the impact of this development.</p> <p>The strip of woodland was designated a 'wildlife corridor'. We consider it acceptable to remove trees where necessary and to carry out works to ensure the continued health of the remaining trees.</p> <p>Two members of the planning sub committee declared an interest and their opinions have been excluded from this comment.</p> <p>Recommend approval.</p>

6-Oct-2009	FUL/2009/0919/APB	6 Ruddle Way	Conv of double garage to bedroom, bathroom and store + additional window	<p>Judging from the application the proposed ground floor bedroom and bathroom are much needed facilities. There will be minimal changes to the outside appearance and as such we have no hesitation in recommending that planning consent be granted.</p> <p>Two of the planning sub committee are residents of Ruddle Way and as such declare an interest. One point of relevance is that most of the properties on Ruddle Way use their driveways rather than their garages so further use will not be sufficiently different from others.</p> <p>Recommend approval</p>
20-Oct-2009	ful/2009/1053/jm	Langham Cof E School	All weather surface and enclosure to sports pitch	<p>The installation of artificial grass as a sports pitch is applicable to the primary school and would enable sports to be played all year round without the ground becoming damaged or the school too muddy.</p> <p>The position, in a non intrusive part of the school would be OK but the potential noise is to be considered.</p> <p>There is a concern over the proposed fence which is to be 3m high to prevent the balls from escaping but in being this height is potentially quite intrusive to the houses in Jubilee Drive. It is felt that perhaps the fence proposed would be better suited to an urban area rather than a school in a conservation area.</p> <p>There is also surprise that there has been no community consultation.</p> <p>Recommend approval subject to review of exact location and fence height.</p>
21-Oct-2009	CAT/2009/1069/APB	39 Church St	Reduce crown of 3 trees	<p>The information and photographs are clear and helpful. The trees are located within the gardens and are not significant.</p> <p>One tree is dead.</p> <p>Recommend approval</p>
2-Nov-2009	LBA/2009/1084/APB	The Forge, 22 Well Street	Internal alterations to walls, doors and ceilings	<p>It would appear that this Grade II listed property needs updating to present day standards. The proposed works are internal and we have no objection as long as these works are approved by the Conservation Officer. We commend the use of ledge and brace doors.</p> <p>Recommend approval</p>
2-Nov-2009	LBA/2009/1081	13 Bridge Street	Replacement of 4 windows and 1 door with UPVC	<p>These windows are to be added to a modern and recent extension to an unusual Grade II listed building (the extension itself is not listed).</p> <p>The windows will not be seen from the road.</p> <p>The general consensus is that it is difficult to resist the reasoning of the Design and Access Statement. It is felt that plastic is in line with modern life and are devoid of the problems of wooden windows.</p> <p>However there is a concern that if these are agreed now it may be difficult to refuse consent on the other windows at a later date. There is a difference of agreement between the councillors as to whether these windows will appear different to the other windows.</p> <p>There is also the view we should consider the recent English Heritage Survey of Conservation Areas , highlighted by the CPRE in 2009 that found that unsympathetic replacement of doors and windows were the biggest threat to Conservation Areas.</p> <p>There is a split 3:1 within the sub committee regarding this proposal but the majority view is to approve this application.</p>
10-Nov-2009	CAT/2009/1170/APB	9 The Range, Langham	Fell 1 conifer tree	<p>This application concerns a conifer to the rear of the house within a cul-de-sac and is not generally visible. Trees around this area of the village do assist in reducing noise from the busy A606, however it is not worthy of preservation. Recommend approval</p>

Planning

a. Planning update

The planning reports were circulated.

b. Comments

Cllr Wright questioned the use of 3:1 for the submission on the 2nd Nov. There was a discussion as to whether the parish council submission should be one voice or whether different views should be included to show the strength of feeling etc. Cllr Duncan felt there needed to be one view. Cllr Higgins believed that both angles were relevant and should be mentioned. Cllr Wright advised that this had been criticised previously by the planning dept. Cllr Higgins felt that as long as the point was succinct then there should not be a problem. Cllr Kirk highlighted that there had been no problems raised by the council. Cllr Wright questioned whether Cllr Hosmer should now be mentioned as being part of the planning sub committee. This was not thought necessary as Cllr Hosmer is merely helping to interpret the given views rather than providing a full opinion.

Cllr Hosmer asked if the meeting wished to discuss the planning application of Grange Close as discussed at the start of the meeting. Cllr Higgins and Cllr Wright had already seen and commented on the application. Cllrs Wright and Higgins read out their comments to the meeting. The councillors highlighted their disappointment that the applicants apparently had not spoken to the neighbours prior to making the application but appreciated that there may have been mitigating factors.

Cllr Duncan to provide Cllr Pickard with a copy of the Village Design Statement. Councillor Pickard to look at the plans for Grange Close.

Cllr Higgins and Cllr Wright advised that they were also passing comment on the proposal regarding a barn in the vicinity of Barleythorpe and Cold Overton which is to be converted to a residential plot. Cllr Wright highlighted that this barn was very difficult to locate.

c. Review of procedures

It was felt the new, updated procedures were now adequate and appropriate.

7. Report from any Sub Committees

a. Playing field – Cllr Hosmer advised that chain on the trim trail has been tightened but that he was not aware if the legs of the slide have yet been painted.

b. Cllr Pickard said that there had not been any problems on the playing field but had not received the book to fill in. Cllr Mitchell to be contacted.

c. Cllr Hosmer advised the meeting that there had been a request to host a Funpod for the youth of the village on the playing field but it had been felt that this was an unsuitable position given the proposed time of day. The school had been approached to see if

FT

they would be willing to allow their grounds to be used but unfortunately this has not been possible.

8. Report from, Meetings Attended on Council behalf.

Cllr Higgins advised that the Parish forum is to be held this week. Cllr Hosmer advised that he had attended the Neighbourhood Watch training nights where there had been a talk from the Police Helicopter Camera team and the local Police Inspector.

9. Playing field inspection rota as follows

Dec Cllr Hosmer
Jan Cllr Pickard
Feb Cllr Duncan

PD

Cllr Higgins asked about the progress of the metal to go on the picnic table as a BBQ. Cllr Duncan advised in hand.

10. Items for Next meeting.

Next meeting – Tues 26th January 2010

- a. Brook maintenance.
b. Annual meeting planning.

11. AOB

- a. Notice board on Burley Road

RH

Cllr Hosmer advised that the notice board on Burley Road was broken and had been taken away to be repaired. Cllr Wright advised that it would be better to be repositioned nearer to and facing Mickley Lane. Cllr Hosmer to try to arrange this.

- b. Cllr Wright advised that the copy date for the Langham News is Jan 11th Cllr Hosmer to write article.

RH

- c. Post Office : Cllr Higgins asked whether the success of the Post Office could be noted and that it would be a nice gesture for Cllr Hosmer to write a letter on behalf of council commending Gene for his work. Cllr Hosmer to action. Cllr Higgins raised her concern over lack of community café at certain times largely due to rota arrangements.

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RH

- d. Cllr Hosmer read out the letter from the council regarding the complaint made against Cllr Wright by Mr Dayman. Cllr Duncan proposed showing complete unity within the parish council and recommended sending RCC all correspondence made: original letter of complaint, our replies etc. Cllr Hosmer to find Mr Dayman's letters for Cllr Wright to send. Cllr Duncan recommended sending a letter to Mr Dayman voicing our disappointment with his approach, however the council view was that this was not necessary at this stage

RH

Cllr Higgins advised that the letter of notification from the council complaints department is part of a formal procedure and did not indicate any opinion at this stage. Cllr Higgins also advised that Malfeasance implied a financial gain as a result of activity would have had to have occurred. There was a discussion as to whether the legal advisor at the Iralc should be contacted but this was not thought to be necessary at this stage.

The meeting closed at 9.24