

**Minutes of Langham Parish Council Meeting  
Held on Tuesday 27<sup>th</sup> March 2018  
At Langham Village Hall**

Attendance	Cllr. B Palmer – Chairman Cllr. Duncan Cllr. Higgins Cllr. Hosmer Cllr. Manning Cllr. Ovington Cllr. G Palmer Cllr. Sweeney Helen Duckering – clerk 3 members of the public	
Apologies	Cllr. Wright	
Item		Actions
1	Prior to the meeting the chairman of Cottesmore Owners Management Company spoke regarding the lay-by situated close to Kimball Close, concerns for its condition and use, and the possibility to close or improve it.	
2	<b>The meeting opened at 7.45pm</b>  <b>To receive Cllr. Sweeney's Acceptance of Office and Register of Member's Interests</b>  Cllr. Sweeney signed both documents and these were duly accepted.	
3	<b>Declarations of Interest and Dispensations</b>  Cllr. Sweeney registered an interest in one quotation provided to replace the gate at Mickley Lane.	
4	<b>Minutes of last meeting held on 27<sup>th</sup> February 2018</b>  These were agreed and signed by the Chairman. <b>Proposed Cllr. G Palmer</b> <b>Seconded Cllr. Manning</b> .	
5	<b>Matters Arising</b>  <b>Actions from the previous meeting:</b>  1. Completed. Letters delivered to residents 2. See item 9 3. See item 7 4. Completed and response acknowledged 5. See correspondence 3. 6. Completed and see correspondence 3. 7. See correspondence 4 8. Completed and acknowledged 9. The clerk confirmed that additional, previously unconsecrated, land within the burial ground can be consecrated by request to Peterborough diocese. It was proposed that a request be made to Peterborough diocese to complete this.	HD

	<p>Proposed Cllr. Higgins  Seconded Cllr. Hosmer  All in favour</p>	
6	<p><b>Clerks Report</b></p> <ul style="list-style-type: none"> <li>• Potholes on Burley Road and Church Street have now been permanently repaired.</li> <li>• RCC are dealing with the trees obstructing the brook. Action has been delayed due to bad weather.</li> <li>• The request to reduce the speed limit along Burley Road from 60mph to 40mph was rejected by RCC Cabinet, due to there being 'very little frontage development along this road'. It was agreed that Cllr. Ovington would refer the matter to the Traffic Group to establish if there is support to resubmit the proposal at a later date.</li> <li>• The bin has been relocated from Burley Road/Bridge Street to Well Street.</li> <li>• C. Cllr Hemsley will provide details of the best contact at RCC to discuss CIL monies collected and due with Cllr. B Palmer and Cllr. Ovington.</li> </ul>	<p>PO</p> <p>OH/HD</p>
7	<p><b>Correspondence</b></p> <ol style="list-style-type: none"> <li>1. Letter from Cottesmore Owners Management Company – It was agreed that the Parish Council write to COMC in support of their proposal to close and improve the layby near Kimball Close and suggesting that the COMC write to RCC with a firm proposal of action.</li> <li>2. Correspondence from North Luffenham and Edith Weston Parish Councils regarding the potential development of St George's Barracks. It was agreed that the correspondence be acknowledged and that the situation will be monitored with interest.</li> <li>3. Letter from Rutland Safety Partnership in response to request for advice regarding the number of dog walking companies using Langham. Cllr. G Palmer agreed to provide the dog warden with details of the companies concerned and also to contact local Parish Councils to establish action they may have taken.</li> <li>4. Letter from RCC Public Rights of Way Officer regarding DE363 footpath. It was proposed that the Parish Council write to RCC accepting the reinstatement of the footpath but objecting to the upgrade in status to bridlepath. Wildlife and Countryside Act Section 53 (3) (c) (iii). Cllr. Ovington agreed to draft a letter in consultation with Cllr. B Palmer.</li> </ol>	<p>HD</p> <p>HD</p> <p>GP</p> <p>PO/BP</p>

	<p>5. Update on progress from MUNDAYS Close Working Group. It was agreed that Cllr. B Palmer would obtain a quotation from the grass cutting contractor to add cutting of the wildflower meadow to the existing grass-cutting contract.</p> <p>6. Letter from Langham Polo Club outlining plans to request planning permission to replace clubhouse with a permanent structure. It was agreed that a response be sent confirming that the Parish Council would not support an application to place a permanent building/structure, as the land forms part of the green separation zone. Cllr. B Palmer agreed to circulate a response to the council.</p>	BP
8	<p><b>GDPR</b></p> <p>The clerk outlined the implications of this new legislation and the actions requiring completion to ensure the Parish Council is compliant by 25<sup>th</sup> May. New policy and documents will be circulated and published in due course.</p>	
9	<p><b>Annual Parish Meeting – 10<sup>th</sup> May</b></p> <p>It was agreed that the MUNDAYS Close working Group and the Traffic Group would be asked to make presentations of their work at the meeting. Cllr. B Palmer will prepare a summary of the Parish Council's work for approval before the meeting</p>	BP
10	<p><b>Quotations to replace Mickley Lane vehicle gate</b></p> <p>It was proposed that the quotation from P R Burdett Fencing Ltd be accepted to replace the wooden vehicle gate.</p> <p>Proposed Cllr. Duncan  Seconded Cllr. Hosmer  7 in favour  1 abstention</p>	
11	<p><b>Finance</b></p> <p><b>Current Position</b>  The clerk circulated the current financial summary. Appendix 1 &amp; 2 attached, and these were approved.</p> <p><b>Proposed Cllr. Higgins</b>  <b>Seconded Cllr. Hosmer</b>  <b>All in favour</b></p> <p><b>Accounts for Payment</b>  None</p>	

12	<b>Planning</b>  Planning updates were circulated. Appendix 3 attached.	
13	<b>Playing field inspections</b>  April – TM May – PD June - BP	
14	<b>AOB</b> <ul style="list-style-type: none"> <li>• Rutland Community Engagement Award – Cllr. Ovington confirmed a proposal to make an entry for this award on behalf of the Neighbourhood Plan Group. A formal application will presented for approval at the next meeting.</li> <li>• Stone wall on Church Street – concern was raised about the increasing safety issue caused by this. The clerk agreed to contact RCC Highways again to chase up promised action by them.</li> <li>• Travellers Rest – the number of caravans (4) present was raised. It was agreed that the Parish Council write to RCC Planning to advise and object.</li> <li>• Playing field – a wire fence has been erected in the playing field and it was agreed that this should be replaced with a wooden one. Clerk to contact Burdett Fencing to obtain a quotation.</li> </ul>	PO  HD  HD  HD
15	<b>Date and time of the next meeting</b> <b>Tuesday 24<sup>th</sup> April 7.30pm</b>  <b>Annual Parish Meeting</b> <b>Thursday 10<sup>th</sup> May</b>	
16	<b>Meeting closed at 9.10 pm</b>	

<b>Summary of Action Points</b>			
Number	Description of Action	Responsible	Due Date
1	Clerk to arrange for consecration of additional burial ground land	HD	ASAP
2	Burley Road speed limit to be referred to Traffic Group	PO	ASAP
3	Details of CIL contact at RCC to be obtained	HD/OH	ASAP
4	Letter to COMC confirming PC support and recommend course of action	HD	ASAP
5	Letter of acknowledgement to N. Luffenham and Edith Weston PCs re St George's Barracks	HD	ASAP
6	Details of dog walking companies to be advised to dog warden and local PC contacted for information	GP	ASAP
7	Letter to RCC regarding DE363 footpath	PO & BP	ASAP
8	Additional wildflower meadow cut to be added to grass cutting contract	BP	ASAP
9	Letter to Langham Polo Club in response to planning information	PO & BP	ASAP
10	Draft of PC summary for APM to be circulated	BP	ASAP
11	Draft of application to RCE Award to be circulated	PO	ASAP
12	Clerk to contact RCC Highways re stone wall on Church Street	HD	ASAP

13	Clerk to contact RCC planning re number of caravans at Traveller's Rest	HD	ASAP
14	Clerk to request quotation to replace playing field fence	HD	ASAP



Langham Parish Council  
 Finances April 2017- March 2018  
 The financial year is divided into six two-month periods.

Appendix 2

		CURRENT PERIOD: 6	
		2017-18	Year to date:
<b>INCOME</b>			
Precept:		22,000.00	20,000.00 22,000.00
Grass Cutting:		2,000.00	2,000.00 1,358.00
Street Lights:		2,400.00	2,400.00 1,853.38
Burial Ground:		1,000.00	1,000.00 3,390.00
Sundries:		600.00	600.00 215.66
Interest:			
VAT:			2,082.57
TOTAL:		28,000.00	26,000.00 30,899.61
<b>EXPENSES:</b>			
Clerk's Salary:		6,000.00	6,000.00 5,783.09
Clerk's Expenses:		500.00	500.00 542.83
Street Lights - electricity:		1,600.00	1,600.00 1,127.05
Street Lights - capital:		2,000.00	2,000.00
Grounds & Open Space:		6,500.00	6,500.00 4,775.00
Insurance:		1,050.00	1,050.00 1,086.14
CLLr expenses:		300.00	300.00 70.00
Grants:		1,750.00	1,750.00 517.00
Audit:		300.00	300.00 200.00
Subscriptions:		500.00	500.00 403.36
Hall rental:		200.00	200.00 163.00
Chairman's Fund:		100.00	100.00 100.00
Contingency:		500.00	500.00
Waste Collection:		900.00	900.00 780.00
Village Hall:		1,500.00	1,500.00
Neighbourhood Plan Expenses		300.00	300.00
Burial ground:		1,100.00	1,100.00 1,084.73
VAT:			292.43
Play area			18.85
TOTAL:		25,100.00	25,100.00 16,943.48
<b>OVERALL SURPLUS/DEFICIT:</b>			
		2,900.00	900.00 13,956.13
Current a/c: at 1 Apr 2017:		20,583.70	
Adjustments:			
2017/18 opening balance:		20,583.70	20,583.70
Income to date:		30,899.61	
Expenditure to date:		16,943.48	
Surplus/deficit to date:			13,956.13
Bank balance at period end:			34,539.83

**2018/0151/CAT**

**5 Sharrads Way**

**Fell 1 No. Willow tree.**

It was not possible to identify this tree from the road. In the opinion of a tree surgeon it is diseased and poses a hazard. The tree has no amenity value and the proposed felling is acceptable.

**Recommend Approval**

**2018/0176/FUL**

**Whitecroft, 44 Well Street**

**Two-storey extension**

44 Well Street is a detached Swiss style house built in the 1960s by the Wolds Building Company. The proposal is for a two-storey extension under a tiled roof to the rear of the property, which will provide additional living accommodation suitable for 21<sup>st</sup> century living. The proposed extension will have little impact on adjacent properties. The side view of the proposed extension is mostly shielded, by a garage, from neighbouring property. There is no change to any parking arrangements.

All materials are to match existing. However, consideration should be given to using wooden joinery rather than uPVC. Wood is a sustainable material with excellent thermal properties. (LNP Policy D3e)

**Recommend Approval**