

**Minutes of Langham Parish Council Meeting
Held on Tuesday 22nd May 2018
At Langham Village Hall**

Attendance	Cllr. B Palmer – Chairman Cllr. Duncan Cllr. Higgins Cllr. Hosmer Cllr. G Palmer Cllr. Sweeney Cllr. Wright Helen Duckering – clerk	
Apologies	Cllr. Manning Cllr. Ovington	
	The meeting opened at 7.30pm	
Item 1	<p>Election of Chairman and Deputy Chairman</p> <p>Nomination for Chairman – Brenda Palmer Proposed Cllr. G Palmer Seconded Cllr. Duncan All in favour</p> <p>Nomination for Deputy Chair – Pat Ovington Proposed Cllr. Higgins Seconded Cllr. G Palmer All in favour</p>	Actions
2	<p>Election of Committees</p> <p>Nominations for Finance Committee:</p> <p>Cllr. Sweeney, Cllr G Palmer, Cllr B Palmer, Clerk All in favour</p> <p>Nominations for Planning Committee:</p> <p>Cllr. Wright, Cllr. Higgins, Cllr. Ovington, Cllr. Hosmer & Cllr. B Palmer All in favour</p> <p>Nominations for Burial Ground Committee:</p> <p>Cllr. Hosmer & Cllr. Manning All in favour</p>	
3	<p>Declarations of Interest and Dispensations</p> <p>None</p>	
4	<p>Minutes of last meeting held on 24th April 2018</p> <p>The minutes were agreed and signed by the Chairman.</p> <p>Proposed Cllr. Higgins Seconded Cllr. Hosmer</p>	

5	<p>Clerk's report & correspondence</p> <ul style="list-style-type: none"> • Letter of introduction for Rutland Lord Lieutenant. • Request from Whissendine PC to cut back foliage – further location details have been requested. • Donation from Martyn family to purchase a bench for Pocket Park. • Letter from Peterborough Diocese confirming the consecration of additional area at burial ground. It was agreed to proceed and suggest dates in September/October or early Spring to complete. • Email from parishioner outlining near accident caused by dog walking company. It was agreed to contact parishioner for permission to pass details to dog warden plus suggesting they contact Rutland Safety Partnership and the local press. 	<p>HD</p> <p>HD</p>
6	<p>Adoption of Code of Conduct</p> <p>It was proposed that the Code of Conduct be adopted.</p> <p>Proposed Cllr. Higgins Seconded Cllr. Wright All in favour</p>	
7	<p>Adoption of Standing Orders</p> <p>It was proposed that the revised Standing Orders be adopted</p> <p>Proposed Cllr. Duncan Seconded Cllr. G Palmer All in favour</p>	
8	<p>Adoption of Data Protection Policy, Subject Access Request Policy, Data Breach Policy and Privacy Notices</p> <p>It was proposed that the Data Protection Policy, SAR Policy, Data Breach Policy and Privacy Notices be adopted.</p> <p>Proposed Cllr. Duncan Seconded Cllr. Higgins All in favour</p> <p>It was confirmed that a data audit has been completed and that the Parish Council is registered with the ICO.</p>	

9	<p>Proposal to challenge RCC rejection of speed limit reduction on Burley Road on the basis of Traffic Working Group's document dated 16/4/18 and to resubmit proposal.</p> <p>The above proposal was rejected.</p> <p>It was proposed that an alternative request be made to RCC to extend the 30mph speed limit on Burley Road to beyond the Zetland site.</p> <p>Proposed Cllr. Higgins Seconded Cllr. Duncan All in favour</p>	
10	<p>Proposal to confirm the decision that Langham Parish Council do not spend precept money on commemorative poppies in Langham.</p> <p>Proposed Cllr. Duncan Seconded Cllr. Higgins All in favour</p> <p>It was agreed that Cllr. B Palmer would write in the Langham News to confirm that poppies are available to be purchased by individuals.</p>	BP
11	<p>Proposal to set aside up to £7500 funding for an anticipated Langham Village Hall funding application requiring third party match funding.</p> <p>Proposed Cllr. Sweeney Seconded Cllr. Duncan All in favour.</p>	
12	<p>Proposal that Traffic Working Group investigate the speeding of traffic on Bridge Street and surrounding roads and seek possible solutions.</p> <p>Proposed Cllr. G Palmer Seconded Cllr. Higgins All in favour</p>	
13	<p>Proposal to write to RCC stating a lack of satisfaction with the clarity of replies to previous questions and seeking a response to precise questions to establish how CIL money has been spent to date.</p> <p>Proposed Cllr. G Palmer Seconded Cllr. Hosmer All in favour</p> <p>It was agreed that Cllr. Ovington would be asked to draft a letter to RCC</p>	PO

14	<p>Finance</p> <p>Current Position The clerk circulated the current financial summary. Appendix 1, 2 & 3 attached, and these were approved. Proposed Cllr. Hosmer Seconded Cllr. Sweeney</p> <p>Accounts for Payment None</p> <p>The Annual Governance Statement 2017/18 was approved.</p> <p>Proposed Cllr. Higgins. Seconded Cllr. Duncan All in favour</p> <p>The Accounting Statement 2017/18f was approved.</p> <p>Proposed Cllr. Higgins Seconded Cllr. Duncan All in favour</p> <p>The Asset Register was approved.</p> <p>Proposed Cllr. Hosmer Seconded Cllr. Sweeney All in favour.</p>	
15	<p>Annual review of clerk's salary</p> <p>It was proposed that the clerk's hours be increased to 14 per week and the NALC pay award SCP 23 be applied.</p> <p>Proposed Cllr. Higgins Seconded Cllr. Duncan All in favour</p>	
16	<p>Proposal to eliminate the Chairman's Fund from Langham Parish Council budget as such expenditure can be covered from general budget.</p> <p>The proposal was rejected.</p> <p>It was proposed that a Chairman's fund of £100 be retained.</p> <p>Proposed Cllr. Hosmer Seconded Cllr. Wright All in favour.</p>	
17	<p>Planning</p> <p>Planning updates were circulated. Appendix 4 attached.</p>	

18	<p>Playing field inspections</p> <p>June – JS July - BP</p>	
19	<p>AOB</p> <p>Cllr. Higgins advised of the Special Parish Forum Meeting 7pm 29th May to outline development plans for St Georges Barracks.</p> <p>The meeting closed at 8.35pm</p> <p>Next meeting Tuesday 26th June</p>	

Summary of Action Points			
No.	Description of Action	Responsible	Due Date
1	Clerk to write to resident regarding dog walker incident	HD	ASAP
2	Clerk to write to Peterborough Diocese to confirm consecration and arrange suitable date.	HD	ASAP
3	Notice regarding commemorative poppies to be placed in Langham News	BP	ASAP
4	Cllr. Ovington to draft letter to RCC regarding CIL payments	PO	ASAP

Langham Parish Council
 Finances April 2018- March 2019
 The financial year is divided into six two-month periods.

		CURRENT PERIOD: 1	
INCOME		2018-19	Year to date:
		Precept:	22,000.00
	Grass Cutting:		2,000.00
	Street Lights:		
	Burial Ground:		173.00
	Sundries:		300.00
	Interest:		
	VAT:		292.42
	TOTAL:		22,765.42
EXPENSES:			
	Clerk's Salary:		574.60
	Clerk's Expenses:		140.00
	Street Lights - electricity:		
	Grounds & Open Space:		800.00
	Insurance:		
	Cllr expenses:		
	Projects		
	Audit:		
	Subscriptions:		341.56
	Hall rental:		
	Chairmans Fund:		
	Contingency:		
	Waste Collection:		195.00
	Burial ground:		38.45
	VAT:		199
	Playarea		
	TOTAL:		2,288.61
OVERALL SURPLUS/DEFICIT:		24,000.00	20,476.81

Current a/c: at 1 Apr 2018:	33,951.23	
Adjustments:		
2017/18 opening balance:	33,951.23	
Income to date:	22,765.42	
Expenditure to date:	2,288.61	
Surplus/deficit to date:		20,476.81
Bank balance at period end:		54,428.04

Appendix 1

Balance as per Bank Statement 15th April 2018		£55,198.18	
	Cheque Number	Unpresented	Presented
Expenditure			
16-Mar	H Duckering - clerks salary	IB40	576.60
16-Mar	HMRC	IB41	12.00
11-Apr	RCC - burial ground rates	IB3/18	38.45
15-Apr	H Duckering - clerks salary & expenses	IB1/18	686.00
15-Apr	HMRC	IB2/18	28.60
			<u>1341.65</u>
Receipts			
11-Apr- 18	RCC - precept		<u>22,000.00</u>
			<u>22000.00</u>
Balance as per account plus unpresented credits		£55,198.18	
Less unpresented cheques			
Balance as per calc		<u>£55,198.18</u>	

Appendix 2

Balance as per Bank Statement 15th May 2018			£54,428.04
		Cheque Number	Un presented Presented
Expenditure			
16 April 2018	BIFFA	IB4/18	234.00
25-Apr	LRALC	IB5/18	341.56
08-May	Mow & Sow	IB6/18	480.00
08-May	Mow & Sow	IB7/18	480.00
			<u> 1535.56</u>
Receipts			
16-Apr-18	HMRC - VAT		292.42
11-May-18	Donation - Martyn		300.00
11-May-18	Co-op - Wood		50.00
11-May-18	Co-op memorials - Suter		123.00
			<u> 765.42</u>
Balance as per account plus un presented credits			£54,428.04
Less unrepresented cheques			
Balance as per calc			<u>£54,428.04</u>

Appendix 3

2018/0202/FUL 48 Well Street

Work associated with the installation of replacement windows, new bay window, new open porch and alteration to roof dormer

This application concerns a Victorian cottage, with a larger modern extension to the side, in an elevated position within the central part of the conservation area of the village, in close proximity to key listed buildings. Pre-application advice has been sought severally, and the Design and Access statement clarifies the number and timing of these, together with the continuing ongoing concerns.

The Design and Access statement, however, is in itself misleading, as the photos presented are out of date, and no longer represents the frontage and curtilage of the property. The garden and foliage have been cleared, thus exposing the largest modern window, which is stated as “not being greatly visible”(penultimate paragraph), which it now clearly is.

This modern window is now quite dominant in its elevated and unscreened position in Well Street. This application appears to be a genuine attempt to improve the look and character to an otherwise fairly bland frontage. The addition of a bay window adds character and matches a number of nearby properties The proposed new porch, within the Victorian portion, is in proportion to the building’s frontage and will not detract from the locality.

In the modern section, the 4 wood sash windows as proposed are acceptable, with stone sills to balance the remainder on the older property. The alteration to the dormer to achieve a sloping roof (largely out of sight), is also acceptable. Wooden replacement windows, together with paint to match the original, is appropriate for the location and conservation status of the location.

Replacement windows and sills (4) materials as proposed	Recommend approval
Replacement open porch	Recommend approval
Alteration to roof dormer	Recommend approval
New bay window	Recommend approval

2018/0345/FUL

Access track off A606, Cold Overton Lane, Whissendine.

Formation of access road, including junction improvement to A606, to proposed anaerobic digestion plant in adjacent county.

This application is concerned with an access road and junction improvement to A606. The proposed road would be situated in open countryside, on a greenfield site, and will be visible from the surrounding area. The proposed road would carry regular traffic (every day except Sunday), to join the A606, which then proceeds to the next nearest settlement, Langham, a Conservation village with a made Neighbourhood Plan and existing concerns over the A606. The A606 through Langham is under extreme pressure already with the general increase in traffic through a serpentine bend in the heart of the village.

- The opening of the Melton bypass will increase the pressure
- An application from Langham Parish Council to slow traffic through the village with two Pelican crossings is under consideration
- The addition of another large vehicle every 30 minutes will further exacerbate the danger of this part of the A606
- This part of the A606 is particularly hazardous for young children attending the local school – more heavy traffic at those times will increase the danger to these children

The Design and Access Statement states under ‘Traffic Impact’ that there will be a generated increase of 7 loads per day, Monday to Saturday, during the peak season May to October. The phrase ‘minimal traffic’ appears misleading.

- Every delivery to the site will require the vehicle leaving empty, and vice versa – so any figure quoted should be doubled.
- Chicken litter, grass, biogas, straw are all extremely low density materials – as such, any load quoted in units of mass (eg 25 Tonnes, 15 tonnes) will occupy enormous volume. So we are talking of very large, unwieldy and (probably) slow moving vehicles.
- Having vehicles entering and leaving the site between the hours of 7am to 6pm means that slow vehicles will clog up the A606 at busy times of day (7-9 am and 5-6pm)

- The number of vehicles entering and leaving the site at the busiest times (May to October) would be

i. Chicken litter		2.6 vehicles per day
ii. Straw	3.8	
iii. Grass	7.6	
iv. Digestate	2.6	
v. Biogas		3.2
vi. CO2	<u>1.2</u>	
TOTAL		21 vehicles per day

- This means there will be a very large, slow moving vehicle entering or leaving the site every 30 minutes, 6 days a week, for 11 hours a day.

Any traffic reaching the A606 has two possible onward routes, one of which, the nearest, is directly through a substantial part of Langham.

It appears that access via Stygate Lane would be a more logical access route to the proposed site, rather than carving a new route exposed agricultural land. This route is pre-existing, safer, less intrusive into open countryside, and community sensitive. No reason is given for proposing the above access rather than using the existing access, which would be close to the proposed site. It would be less intrusive and the effect on the adjacent countryside would be reduced by a considerable amount.

There is a planting scheme depicted for the proposed access route. This includes trees and hedges to be planted along the route and some trees to be planted where the route would join Cold Overton Lane or Whissendine Lane, as it is sometimes known. No hedge or tree planting is depicted for the route within Rutland, which is not acceptable. Improvements to the junction with the A606 appear to be acceptable but this would need to be approved by 'Highways'.

The proposed access road is not acceptable as it would have a detrimental effect on open countryside particularly as there is no hedge/tree screening planned for the Rutland section. Increased traffic at the junction with the busy stretch of the A606 is of concern, as is the expected increase traffic along the already busy Langham road.

Recommend Refusal

Appendix 4